

# Collierville Schools Board of Education

Monitoring: <b>Review: Annually, in May</b>	Descriptor Term:  <b>Attendance of Non-Resident Students</b>	Descriptor Code: <b>6.204</b>	Issued Date: <b>05/25/21</b>
		Rescinds: <b>6.204</b>	Issued: <b>01/24/19 12/12/17 05/10/16</b>

- 1 **A. *General Transfer Provisions.*** Students residing outside the boundaries of the Collierville Municipal  
2 School (hereinafter “Collierville Schools” or the “District”) system may attend schools within the system under  
3 the following conditions:
- 4 1. Non-resident student applications must be approved by the Superintendent.<sup>1</sup>
  - 5 2. Non-resident students must provide transportation to and from school. There shall be no obligation for  
6 Collierville Schools to provide transportation to non-resident students.<sup>2</sup>
  - 7 3. Non-resident students must apply during Collierville Schools’ open enrollment period each year.
  - 8 4. Non-resident students must apply in accordance with applicable state law and Collierville Board of Education  
9 policy.<sup>3</sup>
- 10 **B. *Tuition.***
- 11 1. Non-resident students residing in Shelby County outside the boundaries of Collierville Schools – except the  
12 children of full-time employees of Collierville Schools-shall be charged an annual tuition. Such tuition shall  
13 not exceed per pupil, per annum, an amount equal to the amount of funds actually raised and used for school  
14 purposes from the Town of Collierville, including tuition and fees, divided by the number of pupils in average  
15 daily attendance in the public schools of the city or district during the preceding school year.<sup>4</sup>
  - 16 2. Non-resident, out-of-county applications shall be considered on a case-by-case basis, and such out-of-county  
17 students – except the children of full-time employees of Collierville Schools - must pay tuition at a rate  
18 established annually by the Board, which may not exceed per student, per annum, an amount equal to the  
19 amount of funds actually raised and used for school purposes by the Town of Collierville and Shelby County  
20 for the benefit of the Collierville Schools, divided by the number of students in average daily attendance in  
21 Collierville Schools during the preceding school year.<sup>5</sup> Any per student tuition payment shall be reduced by  
22 any amount of funds transferred by the transferring pupil’s county of residence under state law.
  - 23 3. Out-of-state, non-resident applications shall not be considered, except those received for the children of full-  
24 time employees of Collierville Schools.<sup>6</sup> Full-time employees with an established and verifiable residence  
25 outside of Tennessee as of May 25, 2021, may enroll their children in Collierville Schools at no tuition charge.<sup>7</sup>  
26 Full-time employees who are hired and/or establish residency outside of Tennessee after May 25, 2021,  
27 however, may enroll their children in Collierville Schools only by paying tuition at an employee rate  
28 established annually by the Board. Tuition shall be payable in advance or through regular payroll deductions.
  - 29 4. Students who become residents of the District shall be refunded any unused portion of tuition on a pro-rate  
30 basis. When payment is not made on all or any part of the required tuition for a previous year, the student(s)  
31 shall be excluded from future attendance until all prior and current tuition is paid.

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2 **C. *Priorities.*** Non-Residents students will be considered for attendance in Collierville Schools based on the  
3 following priorities:

- 4  
5 Priority 1. Non-resident students who are children of employees of Collierville Schools.  
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7 Priority 2. Non-resident students currently enrolled in one of the Collierville Schools.  
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9 Priority 3. Non-resident students whose siblings are currently enrolled in one of the Collierville schools.  
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11 Priority 4. Non-resident students who reside in an area that was previously served by schools located  
12 in the district.  
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14 Priority 5. Non-resident students residing within Shelby County.  
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16 Priority 6. Non-resident students residing outside Shelby County but within the State of Tennessee.  
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18 **D. *Criteria.*** The feasibility of approving non-resident applications for admission shall consider, but not be  
19 limited to educational capacity, staffing, and general program offerings. Failure to provide and maintain a  
20 satisfactory academic, discipline, and attendance record may result in the denial of a non-resident application  
21 for admission.  
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23 **E. *Re-Enrollment.*** Acceptance for a given year does not guarantee continued acceptance in subsequent years,  
24 and applications must be filed and approved annually. The Board shall establish a deadline by which it will  
25 provide notice of eligibility and approved for re-enrollment to non-resident students and shall communicate  
26 that date to the public annually. Notwithstanding the transfer priorities stated above, a non-resident transfer  
27 students' failure to maintain a satisfactory academic, discipline, and attendance record with Collierville Schools  
28 may result in the denial of a non-resident application for a re-enrollment.<sup>8</sup> The superintendent or designee will  
29 create and establish procedures for the implementation and application of this policy.  
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32 Legal References:

- 33 1. TCA 49-6-3104; TCA 49-6-3105; TRR/MS 0520-1-2-.03(11) (f-i)  
34 2. TCA 49-6-3104  
35 3. TCA 49-6-3102 (e)  
36 4. TCA 49-6-3003 (a)  
37 5. TCA 49-6-3003(b)  
38 6. TCA 49-6-3113  
39 7. TCA 49-6-403(f)  
40 8. TCA 49-6-3105  
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**2022 – 2023 TUITION RATES**

Tuition rates for non-resident students, computed in accordance with Collierville Schools Board of Education Policy 6.204, for the 2022-2023 school year are as follows:

Location of official, verifiable residence	Children of non-employees or part-time employees of Collierville Schools	Children of full-time employees of Collierville Schools
In Shelby County, but outside of Collierville boundaries	\$400.00	\$0.00
In Tennessee, but outside of Shelby County, established as of 5/25/2021	\$4,000.00	\$0.00
In Tennessee, but outside of Shelby County, established (or hire date) after 5/25/2021	\$4,000.00	\$500.00 (12.5% of actual cost)
Outside of Tennessee, established as of 5/25/2021	N/A	\$0.00
Outside of Tennessee, established (or hire date) after 5/25/2021	N/A	\$4,500.00 (50% of actual cost)

There is a tuition cap of \$1,000.00, regardless of the number of enrolled children, for any family residing in Shelby County.

There is a tuition cap of \$1,000.00, regardless of the number of enrolled children, for full-time employees who reside in Tennessee, but outside of Shelby County.