

**MINUTES OF THE BUSINESS MEETING
COLLIERVILLE SCHOOLS BOARD OF EDUCATION
January 13, 2015**

MR. MARK HANSEN, CHAIRMAN
MR. KEVIN VAUGHAN, VICE-CHAIRMAN
MS. WANDA CHISM
MR. WRIGHT COX
MRS. CATHY MESSERLY

- I. **CALL TO ORDER:** The Collierville Schools Board meeting was called to order by Chairman Mark Hansen at 6:02 p.m.
- II. **ROLL CALL:** Roll call was taken by Chairman Mark Hansen and all five of the school board members were present, representing a quorum.
- III. **MOMENT OF SILENCE:** A moment of silence was observed. Chairman Hansen asked that we take a moment to remember Alderman Jimmy Lott and his family.
- IV. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Board Member Wanda Chism.
- V. **PUBLIC COMMENTS:**
There were no public comments.
- VI. **RECOGNITIONS:**

Mr. John Aitken recognized the Student Advisory Council that were present tonight:

Luke Singer – Schilling Farms Middle
Jordan Veillaux – Collierville Middle
Roger Lee – Collierville High School
Sneha Mittal – Collierville High School

Schilling Farms Middle School was our “spotlight” school this month. Mr. Jones is a 20-year veteran of Collierville Schools and he was honored to be at the meeting tonight and proud to serve the Collierville community as principal of Schilling Farms Middle School. For many years, he referred to SFMS as the “best kept secret” in Collierville but with 1062 students enrolled this year, it hardly applies any longer. The accomplishments of their students, teachers, and parents require very public praise. He took a moment to acknowledge some of the SFMS stakeholders at the meeting tonight:

- His administrative staff – three of the finest assistant principals
- Faculty Members – the foundation of the school community
- Student Body – Luke Singer, the Student Council President and TEAM Impact
- SFMS PTSA President – Leslie Thomas

Mr. Jones notes that a particular point of personal pride for him at Schilling Farms Middle School is their catalog of extracurricular activities. With nearly 55 clubs, sports, honor societies and other teams he is confident that Schilling Farms Middle School offers more opportunities for extracurricular involvement than any other middle school in the Mid-South. Just this year, they have added the following clubs: “5K Run Club,” the “Pin-It” club, the “So You Think You Want to Be a Teacher” club, the “Young Philosophers” club and the “FIRST Lego League.”

Mr. Jones introduce STEM teacher and FIRST LEGO League coach Erik Shoemake, who introduced the TEAM Impact members. What is FIRST LEGO: It is not actually building bricks, but actually building robots. It consist of three separate pieces, it is also about core values and also about the world challenge. We will hear from some of our own students who have built their own robot from their own design. The following TEAM Impact members who showed their STEM projects to the board and explained their projects were:

Autumn Erwin, Kaitlyn Denny, Grace Capooth, Elizabeth Harrington, Nathan Salazar, Harrison Stewart, Christopher McKinnon, Zachary Burk, Alex Wade and Ashwin Suryaram.

VII. APPROVAL OF AGENDA:

Recommendation: It is recommended that the Collierville Schools Board of Education approve the agenda for the January 13, 2015 Business Meeting.

Kevin Vaughan made motion to approve the January 13, 2015 agenda. The motion was seconded by Cathy Messerly and unanimously approved by the board.

Wanda Chism	Aye
Wright Cox	Aye
Mark Hansen	Aye
Cathy Messerly	Aye
Kevin Vaughan	Aye

VIII. BUSINESS AFFAIRS

• **APPROVAL OF THE MINUTES OF THE DECEMBER 9, 2014 BUSINESS MEETING**

Recommendation: It is recommended that the Collierville Schools Board of Education approve minutes of the December 9, 2014.

Kevin Vaughan made motion to approve the minutes as presented. The motion was seconded by Wright Cox and unanimously approved by the board.

Wanda Chism	Aye
Wright Cox	Aye
Mark Hansen	Aye
Cathy Messerly	Aye
Kevin Vaughan	Aye

• **APPROVAL OF THE NOVEMBER 2014 FINANCIAL STATEMENTS**

Recommendation: It is recommended that the Collierville Schools Board of Education approve the November 2014 Financial Statements.

Kevin Vaughan made motion to approve the November 2014 Financial Statements. The motion was seconded by Wright Cox and unanimously approved by the board.

Wanda Chism	Aye
Wright Cox	Aye
Mark Hansen	Aye
Cathy Messerly	Aye
Kevin Vaughan	Aye

IX. REPORTS:

Chairman's Report

Chairman Hansen recognized the members of the Collierville High School Track Team who have come down regarding the conditions of the track. Superintendent Aitken will discuss this in his report.

Over the past week, The Collierville Education Foundation has been out in our schools. The Education Foundation has been around for a long time and has raised a lot of money for grants that will go to individual teachers and to schools. This year they distributed grants to every Collierville school totaling \$100,000.00. These grants go for big

things and small things including teaching supplies and major pieces of equipment. Chairman Hansen would like to publicly express his appreciation for the hard work and support that the Collierville Education Foundation members give to our schools. This is exactly the things that improve education because this goes directly to the teachers and they are used on the front lines of education in our schools.

A couple of dates that will be coming up are:

- Thursday, January 15th at Sycamore Elementary 5:30 – 7:30 there will be a Family Literacy Program.
- Tennessee Schools Board Association has an event called “Day on the Hill”. The School Boards from all over the State of Tennessee are invited to come to Nashville and go to Capitol Hill to meet with their State Representatives and Senators to discuss issues that are important to public education in Tennessee. All of the board members are registered to attend this event in Nashville on February 17th.

Mr. Hansen noted that in September of 2014, the Board developed Collierville Schools goals and mission statement. The goals are as follows:

Our Goals

1. To increase academic achievement for our diverse student population as evidenced by state and national assessments.
2. To provide a safe, orderly and secure learning environment.
3. To create an environment that promotes active engagement, accountability, and collaboration of all families and community members to maximize student achievement.
4. To effectively communicate the systems’ vision and purpose and allow involvement in an effort to build understanding and support.
5. To provide high quality support services delivered on time and within budget to promote student academic success.
6. To recruit and retain highly qualified and effective staff.

The Collierville Schools developed 6 Strategic Planning Committees who are tasked with the responsibility of coming up specific items to achieve those six goals. We are excited about working on some long range plans and coming up with some tangible and achievable goals.

- **Goal 1: Academic Achievement**

Co-Chairs: Wanda Chism & Louise Claney

- **Goal 2: Learning Environment**

Co-Chairs: Wright Cox & Herchel Burton

- **Goal 3: Maximize Student Achievement**

Co-Chairs: Mark Hansen & Beth Robbins

- **Goal 4: Communications**

Co-Chairs: John Aitken & Russell Dyer

- **Goal 5: Support Services**

Co-Chairs: Cathy Messerly & Nancy Kelley

- **Goal 6: Recruit and Retain Staff**

Co-Chairs: Kevin Vaughan & Cecelia Booker

Ms. Collierville Pageant was this past weekend. Miranda Dyer was crowned as Ms. Collierville. Her community based project will be working on performing arts in the Collierville Schools. Superintendent Aitken and Dr. Dyer met with her last week. It's nice to see that young people are thinking about improving schools in different ways. She is to be congratulated and appreciated for her works in the schools.

Superintendent's Report

Mr. Aitken expressed his condolences to the family of Mr. Jimmy Lott. He was a great supporter of Collierville Schools and we will miss him.

Mr. Aitken also recognized our Commercial Appeal reporter, Ms. Jennifer Pignolet was at our meeting tonight.

Mr. Aitken recognized that many of the Collierville High track team members and parents were present. He is aware of the issues facing the track and the need for resurfacing. He has met with the coaches as well as town administrators. He assures everyone that we will have a track season this spring. The Town is willing to step up and help in this area. The system will prepare a temporary and permanent solution. Mr. Aitken asked for your flexibility and patience because there are many factors, such as weather and cost that go into a project such as this. He thanked the Board members and Town officials for their support in solving this problem.

The Calendar Committee will meet this Friday, January 16, 2015 to give feedback on the proposed 2015-16 and the 2016-17 calendars. The survey results indicate that the vast majority of our respondents favor the approval of the calendars for the next couple of years. Once the committee gives feedback, we will post the proposed calendars on-line, and we will bring the proposed calendars to this Board for approval on January 27th, 2015. We are working with all other municipalities, particularly Germantown – in effort to be as consistent as possible on the calendars.

The textbook review committee met today at our offices and were sworn in by Judge Craig Hall. This committee will review and vote on recommendations to this Board for its approval. All books up for review can be viewed from 7:00 a.m. until 5:00 p.m. at our administrative offices. Please feel free to come by and check out the latest and greatest in Math textbooks.

The January 27th meeting will be a busy one. We will present to you the 5 Year Capital Improvement plan. We will look at enrollment projections and discuss the next steps as far as facility needs for Collierville Schools. Mr. Aitken noted that we anticipate holding a special called business meeting immediately after the work session to consider any recommendations presented at the work session, as well as to approve the calendars for the next two years.

The 109th General Assembly convened in Nashville today. We will continue to keep you updated on the happenings in Nashville. We will meet with legislators on February 17th at the TSBA Day on the Hill.

The first annual Family Literacy Night will be held this Thursday at Sycamore Elementary from 5:30 p.m. until 7:30 p.m. Mr. Aitken encourages all to attend.

The deadline for applications for 5th graders to apply for our STEM Scholars program is this Friday, January 16, 2015. Brochures are available on-line, at our schools and at our office. We are looking forward to this initiative. The application process is open to current 5th grade students in our schools. The program will begin this summer with an orientation.

Finally, a reminder that schools and offices will be closed next Monday, January 19th, 2015 for Martin Luther King holiday.

X. BUSINESS ITEMS:

Recommendation: It is recommended that the Collierville Schools Board of Education approve the following policies as presented by the Superintendent and move them to a 2nd reading at the February 10th, 2015 Board Meeting:

- **Proposed Revised Policy #6.200, Attendance**

Wright Cox made a motion to approve the 1st reading of this proposed policy and move for a 2nd reading. The motion was seconded by Cathy Messerly and approved unanimously by the Board.

Wanda Chism	Aye
Wright Cox	Aye
Mark Hansen	Aye
Cathy Messerly	Aye
Kevin Vaughan	Aye

- **Proposed Revised Policy #6.203, School Admissions**

Wright Cox made a motion to approve the 1st reading of this proposed policy and move for a 2nd reading. The motion was seconded by Cathy Messerly and approved unanimously by the Board.

Wanda Chism	Aye
Wright Cox	Aye
Mark Hansen	Aye
Cathy Messerly	Aye
Kevin Vaughan	Aye

- **Proposed Revised Policy 6.206, Transfers Within the System**

Cathy Messerly made a motion to approve the 1st reading of this proposed policy and move for a 2nd reading. The motion was seconded by Wanda Chism and approved unanimously by the Board.

Wanda Chism	Aye
Wright Cox	Aye
Mark Hansen	Aye
Cathy Messerly	Aye
Kevin Vaughan	Aye

- **Proposed New Policy 6.711, Homebound Instruction**

Cathy Messerly made motion to approve the 1st reading of this new policy and move for a 2nd reading. The motion was seconded by Wanda Chism and approved unanimously by the board.

Wanda Chism	Aye
Wright Cox	Aye
Mark Hansen	Aye
Cathy Messerly	Aye
Kevin Vaughan	Aye

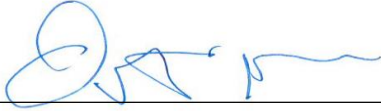
- **Proposed New Policy 6.712, Section 504 Student Grievance and Due Process Procedures**

Wright Cox made motion to approve the 1st reading of this new policy and move for a 2nd reading. The motion was seconded by Wanda Chism and approved unanimously by the board.

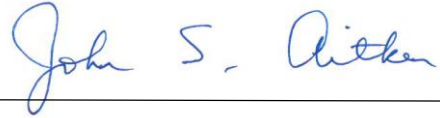
Wanda Chism	Aye
Wright Cox	Aye
Mark Hansen	Aye
Cathy Messerly	Aye
Kevin Vaughan	Aye

XII. ADJOURNMENT

With no further comments or objections, the meeting was adjourned at 7:15 p.m.



J. Mark Hansen, *Chairman*



John S. Aitken, *Superintendent*