

**MINUTES OF THE REGULAR MEETING OF  
COLLIERVILLE BOARD OF EDUCATION**

Tuesday, February 11, 2014

**MR. MARK HANSEN, CHAIRMAN**

**MR. KEVIN VAUGHAN, VICE-CHAIRMAN**

**MS. WANDA CHISM**

**MR. WRIGHT COX**

**MRS. CATHY MESSERLY**

- I. **CALL TO ORDER:** The Collierville School Board meeting was called to order by Chairman Mark Hansen at 6:00 p.m.
- II. **ROLL CALL:** Roll call was taken by Chairman Mark Hansen and all five school board members were present, representing a quorum.
- III. **MOMENT OF SILENCE:** A moment of silence was observed.
- IV. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Chairman Mark Hansen.
- V. **PUBLIC COMMENTS:**
  1. Ed Mottern, 685 Cold Creek, Collierville. Mr. Mottern began by stating his concerns for the families in the reserve area. He would like to see the families be allowed to go to the Collierville schools. He stated that if these families are not able to attend the Collierville schools, it will affect the growth of the area and the number of new homes being constructed in a negative way.
  2. Maggie Clement, 11325 Monterey, Collierville. Ms. Clement stated that her daughter is a sophomore at CHS, and that her family lives in the reserve area. She asked if the prior transfer letter that was good through 12<sup>th</sup> grade for her daughter is now null and void. Mr. Aitken affirmed that any agreement with the Shelby County Schools would be invalid. Mrs. Clement would need to apply for a transfer with the Collierville School system once the policy has been approved by the Board.
  3. Matthew Allman, 507 E. Winoka Circle, Collierville. Mr. Allman inquired about the start time for High School students. He stated that he found it striking that kids were required to be waiting at the bus stop at 6 o'clock each morning. He noted that studies show teens require 8 ½ to 9 hours of sleep nightly. However, the average high school student

is getting 6 – 8 hours, resulting in the students not functioning as well as they could. He asked that the Board consider delaying the start time for High School students for these reasons.

**VI. APPROVAL OF AGENDA:**

**Recommendation:** It is recommended that the Collierville School Board approves the agenda for the February 11, 2014 Business Meeting.

Mr. Vaughan made motion to approve the Agenda. The motion was seconded by Mr. Cox and approved unanimously by the board.

Wanda Chism	Aye
Wright Cox	Aye
Mark Hansen	Aye
Cathy Messerly	Aye
Kevin Vaughan	Aye

**VII. BUSINESS AFFAIRS:**

**1. APPROVAL OF MINUTES OF THE JANUARY 14, 2014 BUSINESS MEETING**

**Recommendation:** It is recommended that the Collierville School Board approves the minutes of the January 14, 2014 Business Meeting.

A motion was made by Mr. Vaughan to approve the minutes as presented; the motion was seconded by Ms. Messerly and approved unanimously by the board.

Wanda Chism	Aye
Wright Cox	Aye
Mark Hansen	Aye
Cathy Messerly	Aye
Kevin Vaughan	Aye

**VIII. REPORTS:**

**1. CHAIRMAN'S REPORT**

Chairman Hansen noted that during the recent retreat, the Board discussed a number of issues: proposed policies, the budgetary process, enrollment projection, and open enrollment policies. He said that they will re-work these items and plan to approve them in short order.

He stated that after the recent BMA meeting, Mr. Lewellen, Mr. Aitken and he met with Spring Creek residents. Parents there are worried about their kids' assignment to schools. Mr. Hansen assured that they are working to rectify the situation, noting that space is an issue at Collierville High School, Schilling Farms Middle, and Crosswind Elementary. He asked that residents be patient and rest assured the item is being addressed.

Mr. Hansen said that he met with Germantown staff today regarding the 600-700 Collierville kids that attend Houston High School. They have not reached a resolution at this time, but this is their third meeting and they are exploring ideas.

With regard to the selection of legal counsel for the School Board, Mr. Hansen explained that four law firms had responded. At the next regular meeting, a recommendation will be brought forward for a vote on this topic.

Lastly, Mr. Hansen stated that he and Mr. Aitken will be heading to Nashville next Tuesday for the Tennessee School Board Association (TSBA) "Day on the Hill."

**2. SUPERINTENDENT'S REPORT**

Superintendent Aitken began his report by welcoming Anita Hays, the Board's new Chief Financial Officer. He expressed his excitement to have Anita's experience and knowledge on the team now, and looks forward to working with her.

Mr. Aitken stated that as many were aware, the Board members met at Baptist Hospital that past Saturday at their first annual retreat. He stated his desire to thank the Board members for their attendance and participation. Several topics were covered including: Proposed 2014-2015 School Calendar, Distribution of Employee and Student Intent Forms and ensuing process, Fiscal Policy Section Review, Budget Development Calendar, and results of a third meeting with Germantown officials regarding transition plans for Collierville students attending schools in Germantown.

Mr. Aitken shared that he would like to update the Board on continued talks with other municipalities regarding shared services and plans to bring updated numbers and a model of the concept to you at a future meeting.

He stated that CHS is having an AP/Honors Fair on Thursday, February 13, 2014 and has invited all board members to attend. 8th grade Open House will be held on Thursday, February 20, 2014 at 5:00 p.m. at CHS.

A reminder was given to all Board members that they will be attending TSBAs "Day on the Hill" in Nashville on Tuesday, February 18, 2014.

Mr. Aitken stated that the board should expect to have the updated fiscal study from SES by the end of the week.

Lastly, it was announced that there have been 4 responses received from legal firms who wish to be our Board Counsel. Their qualifications will be reviewed and he will bring a recommendation back to this Board as soon as possible.

### **3. CONSULTANT'S REPORT**

Schools Consultant Mike Simpson gave a brief report, highlighting three items. First he noted that work is continuing on the Collierville Schools Central Office Building at the historic high school, with General Services and IT personnel involved. He explained that we have received a proposal from AT&T to provide phone and internet, as well as phone sets. The price was quoted from the State's Net TN contract and approved by the Board of Mayor and Alderman at their meeting on February 10, 2014.

Mr. Simpson also reported that he had received the student data requested from Shelby County Schools and the Planning Department staff has uploaded it in a form where it will be useful. The data includes school zones and demographic information that is necessary for developing student projects for the upcoming school year.

Lastly, Mr. Simpson noted he has attended various meetings with superintendents and staff from other municipalities recently, focusing on cost analysis for transportation, facility maintenance, and custodial services. He intends to provide more information on these topics at future board meetings.

Chairman Hansen asked if the Board of Education was eligible to participate in State Contracts like the Board of Mayor and Aldermen with the AT&T contract?

Mr. Simpson said yes.

**IX. RECOMMENDED ACTIONS**

- 1. PROPOSED NEW POLICY #1.802, SECTION 504 AND ADA GRIEVANCE PROCEDURES**
- 2. PROPOSED NEW POLICY #5.104, EQUAL OPPORTUNITY EMPLOYMENT**

**Recommendation:** It is recommended that the Collierville Board of Education suspend the rules and approve these policies on First Reading.

Mr. Vaughan made a motion to suspend the rules and approve policies on First Reading. The motion was seconded by Mr. Cox and approved unanimously by the board.

Wanda Chism	Aye
Wright Cox	Aye
Mark Hansen	Aye
Cathy Messerly	Aye
Kevin Vaughan	Aye

Ms. Messerly made a motion to approve Policy #1.802 and Policy #5.104 on First Reading. The motion was seconded by Ms. Chism and approved unanimously by the board.

**X. STAFF ITEMS**

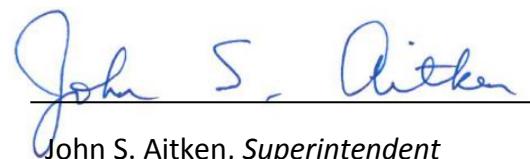
There were no staff items to be presented.

**XI. ADJOURNMENT**

With no further comments or objections, the meeting adjourned at 6:44 p.m.



J. Mark Hansen, *Chairman*



John S. Aitken, *Superintendent*