MINUTES OF THE BUSINESS MEETING
COLLIERVILLE BOARD OF EDUCATION
July 7, 2014

MR. MARK HANSEN, CHAIRMAN
MR. KEVIN VAUGHAN, VICE-CHAIRMAN
MS. WANDA CHISM
MR. WRIGHT COX
MRS. CATHY MESSERLY

I. CALL TO ORDER: The Collierville School Board meeting was called to order by Chairman Mark Hansen at 6:01 p.m.

II. ROLL CALL: Roll call was taken by Chairman Mark Hansen and four of the five school board members were present, representing a quorum. Ms. Chism was absent.

III. MOMENT OF SILENCE: A moment of silence was observed.

IV. PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was led by Chairman Mark Hansen.

V. PUBLIC COMMENTS:
1. Cathy James, 970 Joe Court Collierville, TN 38017
   Collierville High School Track

VI. APPROVAL OF AGENDA:
Recommendation: It is recommended that the Collierville School Board of Education approve the agenda for the July 7, 2014 Business Meeting.

Wright Cox made motion to approve the Agenda. The motion was seconded by Cathy Messerly and unanimously approved by the board.

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VII. BUSINESS AFFAIRS

1. APPROVAL OF THE MINUTES OF THE JUNE 10, 2014 BUSINESS MEETING AND JUNE 23, 2014 SPECIAL CALLED MEETING.
Recommendation: It is recommended that the Collierville Schools Board suspend the rules and approve minutes of the June 10, 2014 and June 23, 2014.

A motion was made by Kevin Vaughan to suspend the rules and approve the minutes as a whole group. The motion was seconded by Cathy Messerly and unanimously approved by the board.

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VIII. REPORTS:

1. CHAIRMAN’S REPORT

Chairman Hansen deferred his time to Mr. Mike Simpson, Chief of Operations.

2. SUPERINTENDENT’S REPORT

As Collierville Schools began our new school year we will start with Administrative In-Services on July 21st. We will have some fun filled activities over the next few weeks as we are getting ready for the first day of class, August 4th. Mr. Aitken appreciates everybody working together and the accomplishments that have been made. He thanked the board for changing the date of the meeting for tonight.

Ms. James and I have spoken about the track and Mike Simpson will come up in just a minute and tell you what we have done in that situation. The Town of Collierville has been extremely helpful in helping us get some capital issues take care of as we move forward. I know parking lots have been mentioned and the Town is also helping us with our lawn and ground issues, as the rain got us behind and the work also required some equipment we do not have. Chip Peterson and his department have been instrumental in helping us have our grounds looking 1st class, as requested by some of the Town members. They will continue to help us in moving forward in taking care of parts of the grounds. Plant Managers have already done the omens work. We had some issues with flooding last weekend and we had people coming in and working together to resolve this issue. Everybody is super excited and happy to work together to get our schools up and running by August 4th.

3. CHIEF OF OPERATION’S REPORT

Collierville High Track

Mr. Simpson evaluated the Collierville High Track after a conversation with Mr. Aitken. Mr. Aitken shared with Mr. Simpson that he spoke with a parent who was concerned about the condition of the track and the safety of the students.

Mr. Simpson met with an architect and engineer to evaluate the track surface. They felt it was at the end of useful life. A replacement track would cost approximately $200,000 - $250,000 and would take about 60 days to complete.

Renaissance Group Nomination

Mr. Aitken recommended the Collierville Schools Board of Education approve the nomination of Renaissance Group Inc. for the TSBA School of the Year Award for Excellence in Architectural Design for their design work on Collierville Middle School. Their design will be judged based on:

a. Cost Efficiency
b. Grouping of instructional areas/space relationships
c. Energy conscious design
d. Safety
e. Size and development of site

Recommendation of Architectural/Engineering Firms

Mr. Aitken received approval from the Collierville Schools Board of Education to request statements of qualifications from architectural and engineering firms. Fourteen firms submitted qualifications. Mr. Simpson and Mr. Vaughan were the evaluation committee. Thirteen firms were scheduled for presentations, interview, and a question and answer session. Following the process the firms were scored on their responses. The top 5 scoring firms were recommended for approval. The firms are:
IX. CONSENT AGENDA:

Recommendation: It is recommended that the Collierville Board of Education approve these policies as presented by the Superintendent.

A. Proposed New Policy #1.803, Tobacco-Free Schools
B. Proposed New Policy #1.808, Registered Sex Offenders
C. Proposed New Policy #3.300, Equipment and Supplies Management
D. Proposed New Policy #3.600, Insurance Management
E. Proposed New Policy #4.301, Interscholastic Athletics
F. Proposed New Policy #5.200, Separation Practices for Tenured Teachers
G. Proposed New Policy #5.201, Separation Practices for Non-Tenured Teachers
H. Proposed New Policy #6.200, Attendance
I. Proposed New Policy #6.312, Use of Personal Communications Devices and Electronic Devices
J. Proposed New Policy #6.4001, Survey of Students
K. Proposed New Policy #6.600, Student Records

Wright Cox made motion to approve these policies as presented by the Superintendent. The motion was seconded by Cathy Messerly and approved unanimously by the board.

X. NEW BUSINESS ITEMS:

Recommendation: It is recommended that the Board approve the following nomination:

- Renaissance Group Inc. for the TSBA School of the Year Award for Excellence in Architectural Design for their design work on Collierville Middle School.

Wright Cox made motion to approve the nomination to award the Renaissance Group, Inc. for the TSBA School of the Year Award for Excellence in Architectural Design for their design work on Collierville Middle. The motion was seconded by Kevin Vaughan and approved unanimously by the board.
Recommmendation: It is recommended that the Board approve changing the November 11, 2014 Board Meeting
Date:

- **Approval of Date Change for November 11, 2014 Board Meeting**
  Wright Cox made motion to change the date of the November 11, 2014 Board Meeting to November 10, 2014 and to
  change the location to the Conference Room at the Collierville Schools Administration Office, 146 College Street,
  Collierville, Tn. The motion was seconded by Cathy Messerly and approved unanimously by the board.

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Recommendation: It is recommended that the Board approve the five (5) Architectural Firms:

- **Approval of Recommended Architectural Firms**
  The following five (5) Architectural Firms were recommended for approval to use in the future:
    a. Renaissance Group
    b. Fleming
    c. McGhee, Nicholson, Burke
    d. Barge, Waggoner, Sumner, Cannon
    e. Bounds and Gillespie

  Kevin Vaughan made motion to approve the five (5) Architectural Firms. The motion was seconded by Wright Cox
  and approved unanimously by the board.

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Recommendation: It is recommended that the Board approve Policy #3.602, Workers’ Compensation

- **Approval of Policy #3.602, Workers’ Compensation**
  Kevin Vaughan made motion to suspend the rules and suspend the Second Reading of Policy, #3.602, Workers’
  Compensation as presented by the Superintendent. The motion was seconded by Cathy Messerly and approved
  unanimously by the board.

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Recommendation: It is recommended that the Board approve to rescind Policy #3.603, (On the Job Injury)

- **Approval to Rescind Policy #3.603, (On the Job Injuries)**
  Kevin Vaughan made motion to rescind Policy #3.603 (On the Job Injuries). The motion was seconded by Cathy
  Messerly and approved unanimously by the board.

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Recommendation: It is recommended that the Board approve the Resolution to amend the 2014-2015 General Fund Budget

- Approval of Resolution to Amend 2014-15 General Fund Budget

Kevin Vaughan made motion to approve the amended 2014-15 General Fund Budget. The motion was seconded by Cathy Messerly and approved unanimously by the board.

  Wanda Chism   Absent
  Wright Cox    Aye
  Mark Hansen   Aye
  Cathy Messerly Aye
  Kevin Vaughan Aye

Recommendation: It is recommended that the Board approve the following Letters of Intent for Food Products

- Approval of Food Products-Letters of Intent

a. Bimbo Bakeries - $101,295.60
b. McCartney Produce - $17,344.33
c. Sysco Memphis, LLC - $5,383.20
d. Turner Holdings, LLC - $743,156.70
e. Turner Holdings, LLC - $142,393.00

Cathy Messerly made motion to approve the Food Products-Letters of Intent. The motion was seconded by Wright Cox and approved unanimously by the board.

  Wanda Chism   Absent
  Wright Cox    Aye
  Mark Hansen   Aye
  Cathy Messerly Aye
  Kevin Vaughan Aye

XI. ADJOURNMENT

With no further comments or objections, the meeting was adjourned at 7:20 p.m.

J. Mark Hansen, Chairman

John S. Aitken, Superintendent