

**MINUTES OF THE BOARD BUSINESS MEETING
COLLIERVILLE SCHOOLS BOARD OF EDUCATION
August 11, 2015**

**MR. MARK HANSEN, CHAIRMAN
MR. KEVIN VAUGHAN, VICE-CHAIRMAN
MS. WANDA CHISM
MR. WRIGHT COX
MRS. CATHY MESSERLY**

- I. CALL TO ORDER:** The Collierville Schools Board Business meeting was called to order by Vice-Chairman Kevin Vaughan at 6:00 p.m.
- II. ROLL CALL:** Roll call was taken by Vice-Chairman Kevin Vaughan and four of the five school board members were present, representing a quorum. Mr. Mark Hansen was absent.
- III. MOMENT OF SILENCE:** A moment of silence was observed.
- IV. PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Board Member Wright Cox.
- V. PUBLIC COMMENTS:**
There were no public contacts.
- VI. APPROVAL OF AGENDA:**
Recommendation: It is recommended that the Collierville Schools Board of Education approve the agenda for the August 11, 2015 as presented by the Superintendent.

Cathy Messerly made motion to approve the agenda as presented by the Superintendent. The motion was seconded by Wanda Chism and unanimously approved by the board.

Wanda Chism	Aye
Wright Cox	Aye
Mark Hansen	Absent
Cathy Messerly	Aye
Kevin Vaughan	Aye

VII. BUSINESS AFFAIRS

• APPROVAL OF THE MINUTES OF THE JULY 14, 2015 BUSINESS MEETING

Recommendation: It is recommended that the Collierville Schools Board of Education approve minutes of the July 14, 2015 Board Business Meeting.

Wright Cox made motion to approve the minutes for the July 14, 2015 Board Business Meeting as presented. The motion was seconded by Wanda Chism and unanimously approved by the board.

Wanda Chism	Aye
Wright Cox	Aye
Mark Hansen	Absent
Cathy Messerly	Aye
Kevin Vaughan	Aye

• **APPROVAL OF THE JUNE 2015 MONTHLY FINANCIAL STATEMENTS**

Recommendation: It is recommended that the Collierville Schools Board of Education approve the June 2015 Monthly Financial Statements.

Cathy Messerly made motion to approve the June 2015 Monthly Financial Statements. The motion was seconded by Wright Cox and unanimously approved by the board.

Wanda Chism	Aye
Wright Cox	Aye
Mark Hansen	Absent
Cathy Messerly	Aye
Kevin Vaughan	Aye

VIII. REPORTS:

Vice-Chairman's Report

Mr. Vaughan reported on the following items:

- We are very grateful and thankful for all our administrators and teachers. It has been a very quiet start to the beginning of the school year which is a testament to your professionalism.
- We look forward in seeing the accountability results explained to us.
- We work hard to keep church and state separate. Whenever our students have needs, our churches come to the fore front and Mr. Vaughan wants to thank all of our houses of worship in town that love on our children.

Superintendent's Report

Mr. Aitken reported on the following items:

- The first two days of school have gone fairly smoothly. We are at 97% of our projected enrollment after the first day.
- Transportation experienced some typical first day issues, particularly in the afternoon, but staff has worked with both Durham and school staffs to resolve those, and things went much better this afternoon. It will take a while for car lines to move out. We are also evaluating bus routes and numbers on buses.
- Nutrition services also went well and we had few difficulties with our registers and flow. Now the challenge is getting more kids to eat. We will begin pushing that campaign hard after the first week.
- We are also meeting with our custodial services provider to ensure that our schools are adequately cleaned and staffed. I will update you more on this issue after that meeting.
- An exciting project that will begin in Collierville Schools and is sponsored by the Rotary Foundation and spearheaded by our very own Schilling Farms Principal, and current Collierville Rotary president Mr. Jeff Jones. It is called the Dictionary Project and through the efforts of the local Rotary Club and Foundation will provide a thesaurus to every third grader in our five elementary schools. This will serve approximately 650 third graders. We are excited about the project and the benefits of it to our students. A huge thanks should be given to Jeff and Dr. Barbara Guffey, who will be coordinating the effort.
- We are finalizing the land agreement on the new High School Project. Our team interviewed construction firms last week and we are also finalizing that selection. We had some great responses to our bid request and some outstanding presentations from several reputable firms. The Town is also diligently working on details for the bond sale. We will be busy over the next month with the remaining pieces needed to get started on the project.
- We have been working diligently on our Booster/SSO/Athletics handbook and policies and procedures. This is a monumental task, but a necessary one as ensure our policies and procedures are in compliance with state and federal laws and regulations. We have met with school staff members all spring and summer to draft the Athletics Handbook. The latest draft copy is in your packet. We will begin meeting with athletic coaches, principals, and support organization presidents to discuss and disseminate the needed information.
- The Chamber Luncheon will be held Wednesday at Ridgeway Country Club and Senator Mark Norris will be the guest speaker.
- We are discussing the Alternative School Agreement tonight. Both Nancy Kelley and Mr. Aitken have visited the site at Houston High School. Things are going well and students are settling in to a new environment. We currently have six students there and Nancy Kelley is our liaison working with Germantown School District.

IX. CONSENT ITEMS

• **APPROVAL OF REVISED POLICY #2.800, EXPENDITURE OF FUNDS**

Recommendation: It is recommended that the Collierville Schools Board of Education approve the revised policy #2.800, Expenditure of Funds as presented by the Superintendent.

Wright Cox made motion to approve the revised policy #2.800, Expenditure of Funds as presented by the Superintendent. The motion was seconded by Cathy Messerly and unanimously approved by the board.

Wanda Chism	Aye
Wright Cox	Aye
Mark Hansen	Absent
Cathy Messerly	Aye
Kevin Vaughan	Aye

• **APPROVAL OF THE REVISED POLICY #2.805, PURCHASING**

Recommendation: It is recommended that the Collierville Schools Board of Education approve the revised policy #2.800, Purchasing as presented by the Superintendent.

Wright Cox made motion to approve the revised Policy #2.805, Purchasing as presented by the Superintendent. The motion was seconded by Cathy Messerly and unanimously approved by the board.

Wanda Chism	Aye
Wright Cox	Aye
Mark Hansen	Absent
Cathy Messerly	Aye
Kevin Vaughan	Aye

X. RECOMMENDED ITEMS

• **APPROVAL OF REVISING THE OCTOBER BOARD MEETING DATE**

Recommendation: It is recommended that the Collierville Schools Board of Education approve changing the October 13, 2015 Board Meeting to October 6, 2015.

Wright Cox made motion to approve changing the October 13, 2015 Board Meeting to October 6, 2015 as presented by the Superintendent. The motion was seconded by Wanda Chism and unanimously approved by the board.

Wanda Chism	Aye
Wright Cox	Aye
Mark Hansen	Absent
Cathy Messerly	Aye
Kevin Vaughan	Aye

• **APPROVAL OF AGREEMENT FOR ALTERNATIVE SCHOOL SERVICES BETWEEN GERMANTOWN MUNICIPAL SCHOOL DISTRICT AND COLLIERVILLE SCHOOLS DISTRICT**

Recommendation: It is recommended that the Collierville Schools Board of Education approve the agreement for Alternative School Services between Germantown Municipal School District and Collierville Schools District as presented by the Superintendent.

Wanda Chism made motion to approve the agreement for Alternative School Services between Germantown Municipal School District and Collierville Schools District as presented by the Superintendent. The motion was seconded by Wright Cox and unanimously approved by the board.

Wanda Chism	Aye
Wright Cox	Aye
Mark Hansen	Absent
Cathy Messerly	Aye
Kevin Vaughan	Aye

XI. ADJOURNMENT

With no further comments or objections, the meeting was adjourned at 7:00 p.m.

J. Mark Hansen, *Chairman*

John S. Aitken, *Superintendent*

Collierville Schools Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: Grading System	Descriptor Code: 4.600	Issued Date: 05/11/15
		Rescinds: 4.600	Issued: 06/10/14

1 The Director of Schools shall develop an administrative procedure to establish a system of grading and
2 assessment for evaluating and recording student progress and to measure student performance in
3 conjunction with Board-adopted content standards for grades K-12.¹ The grading/assessment system
4 shall follow all applicable statutes and rules and regulations of the State Board of Education. The
5 grading/assessment system shall be uniform district-wide at comparable grade levels, except that the
6 Director of Schools shall have the authority to establish and operate ungraded and/or unstructured classes
7 in grades K-3 according to state rules and regulations.²

8 The Director of Schools shall submit a copy of the grading, reporting and assessment systems to the
9 Board before the system is implemented.³ These guidelines shall be communicated annually to students
10 and parents/guardians.¹

11 Conduct grades are based on behavior and shall not be deducted from scholastic grades.

12 **KINDERGARTEN – GRADE FIVE GRADING**

13 14 **Report Cards and Interim Reports**

15 Two (2) report cards are used in grades K-5; (1) for kindergarten; (1) for grades 1 – 5. Teachers should
16 refer to the appropriate card for an explanation of the grading system for each level. Report cards are
17 sent to parents at the end of each nine-week period. Parents must be notified within a report card period
18 when a student is not doing acceptable work. At the midpoint of the nine weeks, parents will be notified
19 of students' progress; all students will receive an interim report.

20 **Kindergarten**

21 The kindergarten report card shows progress toward the state standards. The grade level standards are
22 set by the state and indicate what a student should know and be able to do. Students are evaluated based
23 on their progress toward meeting benchmarks for each standard. This is indicated by mastery (M) or
24 non-mastery (X) for each skill. Additionally, the letter grades of "E", "G", "S", "N" or "U" will be used
25 to express basic grading for art, music, and physical education (P.E.).

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1 **Grades 1-5**

2 **Conduct Grades**

3 In all schools, students' conduct is graded as "E", "G", "S", "N" or "U" and is to be reported at each
4 grading period on the report card.

5 **Academic Grades**

6 The basic grading system for knowledge/subject area is expressed by the letters "A", "B", "C", "D", and
7 "F" according to the numerical values listed under the Grading Scale. First (1st) and second (2nd) grade
8 science and social studies will be expressed by the letter grades "S" or "N".

9 **Grading Scale**

10 A.....93-100

11 B.....85-92

12 C.....75-84

13 D.....70-74

14 F.....Below 70

15 Plus and minus evaluations are not to be added to letter grades.

16 The numerical values listed are for teacher use only.

17 **Semester Grades**

18 Semester grades for grades 1-5 are determined by an average of grades for each of the two nine-week
19 terms. Semester exams are not given in grades 1 – 5.

20 **Final Grades**

21 Final grades are determined by averaging the two semester grade.

22 **Grading Restrictions**

23 A student's academic grade is solely intended to reflect the student's acquired knowledge, ability, and/or
24 skills in the designated subject. Therefore, academic credit/points may not be awarded or deducted for
25 any purpose that is not directly related to the student's academic performance. For example, academic
26 credit/points may not be awarded as an incentive to participate or achieve a certain goal in a school
27 fundraising event.

28

1 State Standardized Assessments

2 ~~For students in grades 3-5, scores on state standardized assessments shall comprise a percentage of the~~
3 ~~students' final grade for the spring (second) semester. (TCA 49-1-617)~~

4
5 GRADES SIX - TWELVE GRADING

6 **GRADING SYSTEM FOR GRADES 6 – 12**

7 Collierville Schools Board of Education policy in accordance with the Tennessee Uniform Grading
8 System establishes the grading system for grades 6-12.

9
10 Report cards are sent to parents at the end of each nine-week period. Parents must be notified within a
11 report card period when a student is not doing acceptable work.

12 In all schools, students' conduct is graded as "E", "G", "S", "N" or "U" and is to be reported at each
13 grading period on the report card.

14 Grades will be reported on report cards and transcript records using numerical values as indicated
15 below:

16 Grading Scale

17 A.....93-100

18 B.....85-92

19 C.....75-84

20 D.....70-74

21 F.....Below 70

22 Grades given at the end of each nine-week period will be determined by the average of daily work, oral
23 and written assignments, and tests. A minimum of twelve grades for the nine-week period should be
24 recorded for each subject. Fifty percent of the twelve grades should be earned and recorded by the interim
25 of the nine-week term. This gives the teachers the basis for the grades at the end of the grading period.

26
27 Grades for homework assignments should be given with care, since the student himself may not always
28 complete homework. Homework assignments are of value in affording students needed practice, and
29 such assignments should be made within practicable limits.

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31 A student's academic grade is solely intended to reflect the student's acquired knowledge, ability, and/or
32 skills in the designated subject. Therefore, academic credit/points may not be awarded or deducted for
33 any purpose that is not directly related to the student's academic performance. For example, academic
34 credit/points may not be awarded as an incentive to participate or achieve a certain goal in a school
35 fundraising event. Academic credit/points may not be deducted for failure to purchase certain brands or
36 types of school supplies.

Semester exams are not given in grades 6-8 with the exception of high school level courses. Students who successfully complete a high school course will earn high school credit. Semester grades earned in high school courses mentioned above will be recorded on the high school transcript. The grades earned will be included in the high school GPA. Requirements change for students entering 8th grade during the 2015-2016 school year and beyond. Student's receiving a "B" or better in the course will receive elective credit toward high school graduation but this grade will not factor into the student's GPA or class rank.

State Standardized Assessments

~~For students in grades 6-12, scores on state standardized assessments shall comprise a percentage of the students' final grade for the spring (second) semester. (TCA 49-1-617)~~

Students who meet only the minimum requirements should be given minimum passing grades. No student should fail for the semester or year if the only failing grade is that of the semester examination.

Credits will be awarded in .5 increments upon successful completion of a semester.

Additionally, a student will receive one full credit in the course if he/she receives a passing yearly grade in the course.

For courses, which have no Tennessee State mandated EOC exam required during a given semester, semester grades are determined by counting the two quarter grades as 80% and the semester examination, or a comparable evaluation, as 20%.

For courses, which have, a Tennessee State mandated EOC exam required during second semester the semester grades are determined as follows:

- First semester grades are determined by counting the two quarter grades as 80%, the semester examination, or comparable evaluation, as 20 %,
- A course with an EOC exam, will not have a school final exam given. Second semester grades are determined by counting the two quarter grades as 75% and the EOC exam as 25%.

For Dual Enrollment and Advanced Placement courses, the semester grades are determined as follows:

- Dual Enrollment: The dual enrollment courses will follow the university's grading system for that specific course.
- Advanced Placement: Each semester, the grades will be determined by counting 50% for each quarter.

In all Advanced Placement courses at the secondary level five (5) points shall be added to each quarter numerical grade and each semester exam grade. The two 9 week grades and the semester exam grade, with the points included, will be used to calculate the semester average.

In all grades for Honors courses at the secondary level three (3) points shall be added to each quarter numerical grade, and each semester exam grade. The two 9 week grades, the semester exam grade, with the added Honors course points included, will be used to calculate the semester average.

A student having a 90 or higher average for the two terms in a specific course, and having three (3) or

1 fewer excused absences in that same course will be exempted from the semester exam if the student
2 desires. When a student is exempted from the examination, the semester average will be the average of
3 the two term grades and any state-mandated exam as outlined above. ANY UNEXCUSED ABSENCE
4 IN THE COURSE WILL DISQUALIFY THE STUDENT FROM ALL EXEMPTIONS.
5 EXEMPTIONS APPLY ONLY TO TEACHER-MADE SEMESTER EXAMINATIONS. Twelfth
6 grade students are eligible for exam exemption during both semesters. All other students in high school
7 courses who meet the above requirements may be exempted for only the second semester exam.

8 **GRADES NINE - TWELVE GRADING SCALE AND LOTTERY SCHOLARSHIPS** ⁴

9 Schools teaching grades nine through twelve shall use the uniform grading system established by the
10 State Board of Education. Using the uniform grading system, students' grades shall be reported for the
11 purposes of application for post-secondary financial assistance administered by the Tennessee Student
12 Assistance Corporation.¹

13 Each school counselor shall provide incoming freshman with information on college core courses
14 required for lottery scholarships as well as necessary criteria (grade point average, ACT, and SAT score,
15 etc.) that must be met in order to receive a scholarship.

16 Seniors may apply for the Tennessee HOPE Scholarship by completing the Free Application for Federal
17 Student Aid (FAFSA). The FAFSA is available at the guidance office or on-line at www.fafsa.ed.gov.
18 The priority date for FAFSA completion is May 1.

19 Elementary school counselors should explain the HOPE Scholarship and its requirements to their
20 students and impress upon them the benefits of making good grades.

21 **LOTTERY SCHOLARSHIP DAY**

22 Each school year, prior to scheduling courses for the following school year, schools teaching students in
23 grades 8-11 shall conduct a lottery scholarship day for students and their parents.⁵

Legal References

1. TRR/MS 0520-1-3-.05(3)
2. TCA 49-1-302(e)(2)(g)
3. TCA 49-2-203(b)(7)
4. TCA 49-4-904-907
5. TCA 49-4-932(f)

Collierville Schools Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: Testing Programs	Descriptor Code: 4.700	Issued Date: 06/10/14
		Rescinds	Issued:

1 The Board shall provide for a system-wide testing program which shall be periodically reviewed and
2 evaluated. The purposes of the program shall be to:

- 3 1. Assist in promoting accountability;
- 4 2. Determine the progress of students;
- 5 3. Assess the effectiveness of the instructional program and student learning;
- 6 4. Aid in counseling and guiding students in planning future education and other endeavors;
- 7 5. Analyze the improvements needed in a given instructional area;
- 8 6. Assist in the screening of students with learning difficulties;^{1,2}
- 9 7. Assist in placing students in remedial programs;
- 10 8. Provide information for college entrance and placement; and
- 11 9. Assist in educational research by providing data.

12 The Director of Schools shall be responsible for planning and implementing the program, which
13 includes:

- 14 1. Determining specific purposes for each test;
- 15 2. Selecting the appropriate test to be given;
- 16 3. Establishing procedures for administering the tests;
- 17 4. Making provision for interpreting and disseminating the results;
- 18 5. Maintaining testing information in a consistent and confidential manner; and
- 19 6. Ensuring that results are obtained as quickly as possible, especially when placement in a
20 special learning program might be necessary.

21 State-mandated student testing programs shall be undertaken in accordance with procedures published
22 by the State Department of Education.³

1 ~~Student scores on the Tennessee Comprehensive Assessment Program's grades three through eight (3-8)~~
2 ~~shall comprise fifteen (15%) percent of the student's final grade in the spring semester in the subject~~
3 ~~areas of mathematics, reading/language arts, science and social studies.~~⁴

4 Any test directly concerned with measuring student ability or achievement through individual or group
5 psychological or socio-metric tests shall not be administered by or with the knowledge of any employee
6 of the system without first obtaining written consent of the parents or guardians.²

7 Results of all group tests shall be recorded on the students' permanent records and shall be made
8 available to appropriate personnel in accordance with established procedures.⁵

9 No later than July 31 of each year, the Board shall publish on its website information related to state
10 and board mandated tests that will be administered during the school year. The information shall
11 include:⁶

- 12 1. The name of the test;
- 13 2. The purpose and use of the test;
- 14 3. The grade or class in which the test will be administered;
- 15 4. The tentative date or dates that the test will be administered; and
- 16 5. The time and manner in which parents and students will be notified of the results of the
17 test.

18
19 Beginning with the 2015-2016 school year and for school years thereafter, the testing information shall
20 also be placed in student handbooks or other school publications that are provided to parents on an
21 annual basis.

Legal References

1. Tenn. Code Ann. § 49-10-108
2. 20 USCA 1232 g
3. TRR/MS 0520-1-3-.03(9)
4. ~~Tenn. Code Ann. § 49-1-617~~
5. Tenn. Code Ann. § 10-7-504

Cross References

- Student Psychological Services 6.406
Student Records 6.600

Collierville Schools Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Background Investigations	Descriptor Code: 5.118	Issued Date: Click here to enter a date.
		Rescinds:	Issued:

1 To ensure the safety and welfare of students and staff, the district shall require criminal history
2 background checks and fingerprinting of applicants for teaching positions and any other positions that
3 require proximity to children.¹ Any costs incurred to perform these background checks and
4 fingerprinting shall be paid by the applicant. The Board shall reimburse the applicant if the position is
5 offered and accepted.²

6 **USE AND DISSEMINATION**

7 Fingerprints or other approved forms of positive identification shall be submitted with all requests for
8 criminal history record checks for non-criminal justice purposes.³ The Director of Schools shall ensure
9 the Originating Agency Identifier number is on file at all times.

10 Tennessee and FBA Criminal History Record Information (CHRI) obtained by the district shall be solely
11 used to verify criminal violation(s) and shall not be disseminated. Results shall be considered
12 confidential and only accessible to district personnel identified by the Director of Schools. CHRI shall
13 only be accessed by authorized personnel in the performance of their duties and shall never be released
14 to the public.

15 All persons directly associated with the accessing, maintaining, processing, dissemination or destruction
16 of CHRI must sign an awareness statement and shall indicate that they have been specially trained on
17 the subject. The training shall provide those with access to criminal history records information with a
18 working knowledge of federal and state regulations and laws governing the security and processing of
19 criminal history information. The Director of Schools is responsible for ensuring that authorized
20 personnel receive such training within 60 days of employment or job assignment and every three years.

21 **RETENTION AND SECURITY**

22 The Director of Schools shall develop procedures to ensure CHRI is stored in a secure location. Areas
23 in which CHRI is processed and handled shall be restricted to authorized personnel identified by the
24 Director of Schools. The area shall be out of the view of the public and unauthorized personnel. The
25 Director of Schools shall maintain a list of all employees who have access to, can process, disseminate,
26 and/or destroy CHRI.

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1 **DISPOSAL OF CHRI**

2 When CHRI is no longer needed, it shall be destroyed by burning, shredding or other method rendering
3 the information unreadable. Record destruction must be conducted under the supervision of the Director
4 of Schools.

5 **MISUSE**

6 Employees who misuse CHRI or violate this policy shall be subject to disciplinary action up to and
7 including termination. Any employee with knowledge of misuse shall immediately report a violation to
8 the Director of Schools.

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Legal References

Cross References

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15 1. TCA 49-5-406(a)(1)

16 2. TCA 49-5-413(c)

17 3. 42 U.S.C. § 14616

18 4. 28 U.S.C. § 534

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Collierville Schools Board of Education			
Monitoring: Review: Annually, in April	Descriptor Term: Attendance	Descriptor Code: 6.200	Issued Date: 02/10/15
		Rescinds: 6.200	Issued: 07/07/14 05/13/14

1 Attendance is a key factor in student achievement and therefore, students are expected to be present each
2 day school is in session.

3 The attendance supervisor shall oversee the entire attendance program which shall include:¹

- 4 1. All accounting and reporting procedures and their dissemination;
- 5 2. Alternative program options for students who severely fail to meet minimum attendance
- 6 requirements;
- 7 3. Ensuring that all school age children attend school;
- 8 4. Providing documentation of enrollment status upon request for students applying for new or
- 9 reinstatement of driver's permit or license; and
- 10 5. Notifying the Department of Safety whenever a student with a driver's permit or license
- 11 withdraws from school.²

12 Student attendance records shall be given the same level of confidentiality as other student records. Only
13 authorized school officials with legitimate educational purposes may have access to student information
14 without the consent of the student or parent/guardian.³

15 Absences shall be classified as either excused or unexcused as determined by the principal or his/her
16 designee. Excused absences shall include:

- 17 1. Personal illness;
- 18 2. Illness of immediate family member;
- 19 3. Death in the family;
- 20 4. Extreme weather conditions;
- 21 5. Religious observances;⁴
- 22 6. College visits;
- 23 7. Pregnancy;
- 24 8. School sponsored or school endorsed activities⁷
- 25 9. Legal court summons not as a result of the student's misconduct;
- 26 10. Circumstances which in the judgment of the principal create emergencies over which the student
- 27 has no control.

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29 The principal shall be responsible for ensuring that: ⁵

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- 31 1. Attendance is checked and reported daily for each class;
- 32 2. Daily absentee sheets contain sign in/sign out sheets and indicate students present or absent for
- 33 the majority of the day;

3. All student absences are verified;
4. Written excuses are submitted for absences and tardiness;
5. System-wide procedures for accounting and reporting are followed.

TRUANCY

Truancy is defined as an absence for an entire school day, a major portion of the school day or the major portion of any class, study hall or activity during the school day for which the student is scheduled.

Students who are absent five (5) days without adequate excuse shall be reported to the director of schools who will, in turn, provide written notice to the parents/guardians of the student's absence.⁵ The director of schools shall also comply with state law regarding the reporting of truant students to the proper authorities.⁵ If a student is required to participate in a remedial instruction program outside of the regular school day where there is no cost to the parent(s) and the school system provides transportation, unexcused absences from these programs shall be reported in the same manner.⁶

Students participating in school-sponsored activities whether on- or off-campus shall not be counted absent. In order to qualify as "school-sponsored," the activity must be school-planned, school-directed, and teacher-supervised.⁷

MILITARY SERVICE OF PARENT/GUARDIAN

School principals shall provide students with a one-day excused absence prior to the deployment of and a one-day excused absence upon the return of a parent or custodian serving active military service. Principals shall also allow up to ten (10) excused cumulative absences per year for students to visit a parent or guardian during a deployment cycle. The student shall provide documentation to the school as proof of his/her parent's/guardian's deployment. Students shall be permitted to make up schoolwork missed during the these absences.⁸

CREDIT/PROMOTION DENIAL

Credit/promotion denial determinations may include student attendance, however, student attendance may not be the sole criterion.¹⁰ However, if attendance is a factor, prior to credit/promotion denial, the following shall occur:

1. Parents and students shall be advised if a student is in danger of credit/promotion denial due to excessive absenteeism.
2. Procedures in due process are available to the student when credit or promotion is denied.

DRIVER'S LICENSE REVOCATION ²

More than ten (10) consecutive or fifteen (15) reported unexcused absences by a student during any semester renders a student ineligible to retain a driver's permit or license, or to obtain such if of age.

In order to qualify for reclaiming a driver's permit or license, the student must make a passing grade in at least three (3) full unit subjects or their equivalency at the conclusion of a subsequent grading period.

1 **ATTENDANCE HEARING** ¹¹

2 Students with excessive (more than 5) unexcused absences or those in danger of credit/ promotion denial
 3 shall have the opportunity to appeal to an attendance hearing committee appointed by the principal. If
 4 the student chooses to appeal, the student or their parent/guardian shall be provided written or actual
 5 notice of the appeal hearing and shall be given the opportunity to address the committee. The committee
 6 will conduct a hearing to determine if any extenuating circumstances exist or to determine if the student
 7 has met attendance requirements that will allow his/her to pass the course or be promoted. Upon
 8 notification of the attendance committee decision, the principal shall send written notification to the
 9 director of schools/designee and the parent(s)/guardian(s) of the student of any action taken regarding
 10 the excessive unexcused absences. The notification shall advise parents/guardian(s) of their right to
 11 appeal such action within two (2) school days to the director of schools/designee.

12 The appeal shall be heard no later than ten (1) school days after the request for appeal is received.

13 Within five (5) school days of the director of schools/designee rendering a decision, the student's
 14 parent(s)/guardian(s) may request a hearing by the Board, and the Board shall review the record.
 15 Following the review, the Board may affirm or overturn the decision of the director of schools/designee.
 16 The action of the Board shall be final.

17 The director of schools/designee shall ensure that this policy is posted in each school building and
 18 disseminated to all students, parents, teachers and administrative staff.

19

Legal References

1. TRR/MS 0520-1-3-.08(1)(a); TCA 49-6-3006
2. TCA 49-6-3017
3. TCA 10-7-504; 20 U.S.C. § 1232g
4. TRR/MS 0520-1-3-.03(16); TCA 49-6-2904
5. TCA 49-6-3007
6. TCA 49-6-3021(c)
7. Attendance Accounting Procedural Manual, '11-'12 (0104), Minimum Standards and Guidelines, State Department of Education
8. TCA 49-6-3019
9. TRR/MS 0520-1-3-.06(1)(d)(2)
10. TCA 49-2-203(b)(7)
11. TRR/MS 0520-01-02-.17

Cross References

- Extracurricular Activities 4.300
- Reporting Student Progress 4.601
- Promotion and Retention 4.603
- Recognition of Religious Beliefs 4.803
- Student Records 6.600

INTERLOCAL AGREEMENT FOR VISION SPECIALIST

This Agreement made and entered into this _____ day of _____, 2015 by and between Collierville Schools Board of Education, a public school district, located at 146 College Street, Collierville, TN 38017 and the following public school districts: Arlington Community Schools Board of Education, Lakeland School System Board of Education, Germantown Municipal Schools Board of Education, and Millington Municipal Schools Board of Education (the "Districts" or the "Boards") (hereinafter collectively referred to as the "Parties").

WITNESSETH:

WHEREAS, the Tennessee Legislature passed Public Chapter No. 256 of the 2013 Public Acts to amend Title 49 relative to local educational agencies, including Tennessee Code Annotated §49-2-127(b), which authorizes the governing body of a municipality to establish, by ordinance, a municipal board of education in compliance with Tennessee Code Annotated §49-2-201; and

WHEREAS, the Parties were lawfully established by respective local ordinance pursuant to Tennessee Code Annotated §49-2-106 and in compliance with Tennessee Code Annotated §49-2-201; and

WHEREAS, Collierville Schools Board of Education is an entity authorized pursuant to the laws of the State of Tennessee to operate a public school district within Shelby County, Tennessee; and

WHEREAS, the Boards are entities authorized pursuant to the laws of the State of Tennessee to operate public school districts within Shelby County, Tennessee; and

WHEREAS, the Parties commenced instruction beginning with the 2014-2015 school year, have entered into the 2015-2016 school year, and are continuing each year thereafter; and

WHEREAS, pursuant to Tennessee Code Annotated §7-51-908, the Parties are authorized to contract among themselves for matters concerning education; and

WHEREAS, the Parties are in need of a Vision Specialist to serve their present and future needs related to students who have relevant needs under the Individuals with Disability Education Act (the "IDEA") and/or Section 504 of the Rehabilitation Act of 1973, as amended, and/or who otherwise have such needs; and

WHEREAS, the Collierville Schools Board of Education has employed a Vision Specialist with sufficient qualifications to provide those services to the Boards; and

WHEREAS, the Parties have agreed to enter into this Agreement to effect the purposes stated herein.

NOW THEREFORE, in consideration of the mutual covenants contained herein, the sufficiency of which is hereby confirmed, the Collierville Schools Board of Education (the "Provider") and the Boards agree as follows:

1. Purpose – The purpose of this Agreement is to authorize the Provider to deliver Vision Specialist services to the Districts in exchange for consideration under the following terms and conditions.
2. Designated Representatives – To implement this Agreement, each Party's Director of Schools shall be designated as that Party's representative with regard to their respective Districts' Vision Specialist needs, the budgeting process outlined herein, and all other matters pertaining to those services provided pursuant to this Agreement. Such designees, hereinafter collectively referred to as the "Directors", shall serve as the point of contact for the Provider, the Provider's Director, and all Vision Specialist personnel.
3. Services – The Provider shall cause its Vision Specialist personnel to deliver the services outlined on Attachment A to the Districts pursuant to applicable federal, state and local laws, codes, rules and regulations.
4. Oversight– Except as provided otherwise in this Agreement or the attachments and/or addendums hereto, the Provider shall use its own facilities, equipment, personnel, and personnel policies in providing services under this Agreement. Vision Specialist shall be considered an employee of the Provider for all purposes and shall not be under the control or supervision of the Boards or the Directors.
5. Scope and Quality of Services – As part of the annual consultation process outlined in Paragraph 7, the Provider shall coordinate with the Directors so that the Parties may provide input to the Provider about the scope and quality of services provided hereunder and projected future needs. The Provider shall take reasonable care to ensure that Vision Specialist services meet the Directors' satisfaction; provided, however, that Vision Specialist shall remain subject only to the Provider's performance review process and personnel policies.
6. Relationship Between the Parties – The relationship between the Boards or the Boards' Directors and the Provider or the Provider's Vision Specialist personnel shall be that of an independent contractor. No principal-agent or employer-employee relationship is created by this Agreement.
7. Annual Consultation – As part of the annual budget process for each municipal school district, there shall be a meeting of the Directors with regard to all interlocal agreements between and among their respective districts, including the instant Agreement, during which meeting the Directors shall consult in good faith regarding the quality of services, scope of services, budget for services, and future service needs provided under each such agreement.

8. Consideration – For and in consideration of the Vision Specialist services listed in Attachment A, the Districts shall pay the Provider a pro rata share of the Providers Vision Specialist’s salary and benefits as follows:
 - a) Apportionment of Vision Specialist Salary and Benefits among Boards – The Boards shall pay the Provider its share of the Vision Specialist’s Salary and Benefits as determined by the Vision Specialist’s daily time reports and each District’s pro rata usage of Vision Specialist services.
 - b) Good Faith – In the event of a disagreement between the Parties, with regard to the Vision Specialist Salary and Benefits, the Parties agree to work in good faith to reach a mutually agreeable solution. The Parties expressly acknowledge and agree that if, after best efforts to reach such agreement, any Party does not agree on the Vision Specialist Salary and Benefits, such disagreement shall not be considered a breach of this Agreement.
9. Payment – The Provider shall invoice the Boards monthly, with the first payment being due October 15, 2015. All payments shall be remitted within thirty (30) calendar days to Collierville Schools Board of Education, Attention: Chief Financial Officer, 146 College Street, Collierville, TN 38017.
10. Term – The initial term of this Agreement shall commence on July 1, 2015 and continue for three (3) school years until June 30, 2018. The Agreement shall automatically renew for additional one (1) year terms thereafter, unless a Party delivers written notice of intent to terminate to all Parties no later than ninety (90) days prior to the expiration of the then-current term. Termination by one Party, other than the Provider, pursuant to paragraph 11, shall be effective only with regard to that Party; the Agreement shall continue under the same terms and conditions with respect to all other Parties.
11. Termination Without Cause – The Parties shall have the right, upon giving ninety (90) days written notice to all the Parties before expiration of the then-current term, to terminate this Agreement, provided that the effective date of any such termination shall be July 1 following such notice. Termination by one Party, other than the Provider, pursuant to this paragraph, shall be effective only with regard to that Party; the Agreement shall continue under the same terms and conditions with respect to all other Parties.
12. Termination for Cause – If, through any cause, any Party shall breach a material term of this Agreement by failing to fulfill in a timely and proper manner its obligations under this Agreement or by violating any of the covenants, agreements, or stipulations of this Agreement, the non-breaching party may terminate this Agreement. The non-breaching Party shall provide all Parties with written notice specifying the nature of the breach, and the breaching Party shall have thirty (30) days in which to cure the breach. Should the breaching Party fail to cure the breach, the non-breaching Party shall provide written notice of such failure to cure and such Agreement shall terminate as to that Party no earlier than fourteen (14) days after

such notice. Termination by one Party, other than the Provider, pursuant to this paragraph, shall be effective only with regard to that Party; the Agreement shall continue under the same terms and conditions with respect to all other Parties.

13. Conflict – The Provider shall maintain a Vision Specialist calendar available to all Parties to this Agreement and shall take all reasonable steps to avoid scheduling conflicts which would prevent the Provider’s Vision Specialist personnel from attending meetings at the request of a Director. In the event of a scheduling conflict, the Directors affected by such conflict shall inform the Provider so that the Parties may reach a mutually agreeable solution. The Parties mutually covenant with each other that best efforts will be used at all times to provide timely notice of any and all potential conflicts that may affect other Districts’ access to Vision Specialist services.
14. Access to Vision Specialist Services – The Parties acknowledge that Vision Specialist services provided under this Agreement are equally available to all signatories hereto. The Provider agrees that Vision Specialist personnel employed in furtherance of this Agreement shall use best efforts at all times to provide equal access to Vision Specialist services.
15. Liability – Each Party to this Agreement shall be solely responsible for its own actions and the actions of its employees and agents conducted pursuant to this Agreement. The Provider shall offer services to the Parties in an advisory role, and all decision-making authority remains entirely vested in the Districts. The Parties confer no agency or authority, either express or implied, on the Provider for which any third party may rely. Subject to the limitations of the Tennessee Governmental Tort Liability Act and other applicable laws, each party to this Agreement shall hold harmless the Provider, and its members, directors, agents and employees, including Provider’s Vision Specialist personnel, from any and all liabilities arising out of the rendition of services hereunder.
16. Governing Law – This Agreement shall be exclusively governed by the laws of the State of Tennessee.
17. Notice – All notices required under this Agreement shall not be effective unless in writing and sent by certified mail to the following:
 - a) Notices to Arlington Community Schools Board of Education shall be sent to:

Attn: Superintendent’s Office
Arlington Community Schools
5475 Airline Road
Arlington, TN 38002
 - b) Notices to Collierville Schools Board of Education shall be sent to:

Attn: Superintendent's Office
Collierville Schools
146 College Street
Collierville, TN 38017

- c) Notices to Lakeland School System Board of Education shall be sent to:

Attn: Superintendent's Office
Lakeland School System
10001 Highway 70
Lakeland, TN 38002

- d) Notices to Germantown Municipal Schools Board of Education shall be sent to:

Attn: Superintendent's Office
Germantown Municipal Schools
6685 Poplar Ave., Suite 202
Germantown, TN 38138

- e) Notices to Millington Municipal Schools Board of Education shall be sent to:

Attn: Superintendent's Office
Millington Municipal Schools
5020 Second Avenue
Millington, TN 38053

18. Entire Agreement – This Agreement and any attachments included herewith at the time of execution of this Agreement contain the entire agreement between the Parties as to the subject matter herein, and no statements, promises, or inducements made by any party or agent of any party that is not contained in this written Agreement shall be valid or binding.
19. Modifications in Writing – This Agreement may not be amended, enlarged, modified or altered except in writing and signed by all affected Parties.
20. Counterparts – This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which taken together shall constitute one and the same instrument.
21. Dispute Resolution – Whenever any dispute arises between the Directors and the Provider or the Provider's Vision Specialist personnel under this Agreement which is not resolved by routine meetings or communications, the disputing parties agree to seek resolution of such dispute in good faith by participation in non-binding mediation as soon as feasible. Any Party to this Agreement may participate in the mediation in an attempt to resolve the dispute.

22. Assignment – The rights and obligations of this Agreement are not assignable.
23. Waiver – No waiver of any term of this Agreement will be valid unless in writing and duly approved by all Parties.
24. No Consent to Breach – No consent or waiver, express or implied, by any Party to this Agreement to or of any breach or default by any other Party to this Agreement in the performance by such other Party of its obligations hereunder shall be deemed or construed to be a consent or waiver to or of any other breach or default of the same or any other obligations hereunder. Failure on the part of any Party to this Agreement to complain of any act or failure to act of any other Party to this Agreement, or to declare such Party in default, irrespective of how long such failure continues, shall not constitute a waiver by the non-defaulting party of its rights hereunder.
25. Severability – If any provision of this Agreement is held to be invalid, unlawful, or unenforceable under present or future laws, such provision shall be fully severable, and this Agreement shall be construed and enforced as if such invalid, unlawful, or unenforceable provision had not been a part hereof. The remaining provisions of this Agreement shall remain in full force and effect and shall not be affected by such invalid, unlawful, or unenforceable provision or by its severance therefrom.
26. Headings – The headings in this Agreement are for convenience and reference and are not intended to define or limit the scope of any provision of this Agreement.
27. Effective Date – This Agreement shall not be binding upon the Parties until it has been properly approved by the legislative bodies of the respective parties and has been signed by the authorized representatives of the Parties. When it has been so approved and signed, this Agreement shall be effective as of July 1, 2015.

IN WITNESS WHEREOF, the Parties have executed this Agreement by their duly authorized representatives on the date and year hereof.

Collierville Board of Education

Mark Hansen, Chairman

John Aitken, Superintendent

APPROVED AS TO FORM:

Board Attorney

Arlington Board of Education

Dale Viox, Chairman

Tammy Mason, Superintendent

APPROVED AS TO FORM:

Board Attorney

Lakeland Board of Education

Kevin Floyd, Chairman

Ted Horrell, Superintendent

APPROVED AS TO FORM:

Board Attorney

Millington Board of Education

Greg Ritter, Chairman

David Roper, Superintendent

APPROVED AS TO FORM:

Board Attorney

Germantown Board of Education

Lisa Parker, Chairman

Jason Manual, Superintendent

APPROVED AS TO FORM:

Board Attorney

ATTACHMENT A- SCOPE OF VISION SPECIALIST SERVICES

“Vision Specialist Services” pursuant to this agreement shall include, but not be limited to, the following:

1. Assist and advise the Districts on all matters related to the Districts’ needs for Vision Specialist services for their students who have relevant needs under the Individuals with Disability Education Act (the “IDEA”) and/or Section 504 of the Rehabilitation Act of 1973, as amended, and/or who otherwise have such needs, and prepare reports and make presentations, as requested.
2. Assist and advise the Districts with regard to establishing goals and objectives for the Districts’ Vision Specialist needs.
3. Assist and advise the Districts with regard to all matters relating to compliance with Vision Specialist objectives, policies, and procedures of the Tennessee Department of Education and state and federal regulations.
4. Monitor compliance with and recommend necessary compliance and/or accountability measures necessary to the Districts under the IDEA and Section 504 of the Rehabilitation Act of 1973, as amended.
5. Develop and maintain databases for state reporting, and revenue and expenditure reporting.
6. Prepare financial analysis and/or reports concerning Vision Specialist funds, subject to review and approval of the Districts.
7. Serve as liaison between the Districts and any third-party vendor of software related to the needs of the Vision Specialist program for the Districts, and coordinate updates, modifications, and technical issues related to such software.
8. Assist and advise Districts with coordination and support of special programs, as requested.
9. Evaluate and make recommendations with regard to procurement of Vision Specialist equipment, supplies, and products.
10. Any other such duties reasonably related to Vision Specialist services as assigned or requested by the Directors.

**COLLIERVILLE SCHOOLS BOARD OF EDUCATION
RESOLUTION 2015-02**

A RESOLUTION TO AMEND THE 2015-2016 FISCAL YEAR ANNUAL GENERAL FUND BUDGET OF THE COLLIERVILLE SCHOOLS, A MUNICIPAL SCHOOL DISTRICT IN THE STATE OF TENNESSEE; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Tennessee Legislature passed Public Chapter No. 256 of the 2013 Public Acts to amend Title 49 relative to local educational agencies, including Tenn. Code Ann. § 49-2-127(b), which authorizes the governing body of a municipality to establish, by ordinance, a municipal board of education and compliance with Tenn. Code Ann. § 49-2-201; and

WHEREAS, the Collierville Schools were lawfully established by local ordinance pursuant to Tenn. Code Ann. § 49-2-106 and in compliance with Tenn. Code Ann. § 49-2-201; and

WHEREAS, The Collierville Schools Board of Education is an entity authorized pursuant to the laws of the state of Tennessee to operate a public school district within Shelby County, Tennessee; and

WHEREAS, Tenn. Code Ann. § 49-2-203(a) (10) (A)(i) requires the Board Of Education of the Collierville Schools to direct the Superintendent and the chair of the local board to prepare a budget on forms furnished by the Commissioner, and when the budget has been approved by the Collierville Schools Board of Education to then submit that budget to the Collierville Board of Mayor and Aldermen for their approval; and

WHEREAS, this amendment to the General Fund Budget changes the total amount of the General Fund Budget and requires the transfer of funds from one portion of the budget to another.

NOW, THEREFORE, be it resolved by the Collierville Schools Board of Education:

Section 1. That the annual General Fund Budget of the 2015-2016 school year for the Collierville Schools as presented in official budget documents is hereby amended by reference in the following amounts with the following fund:

Funds Are Amended in the Following Categories:

(Please see attached documentation)

GENERAL FUND REVENUE BUDGET:	\$ 66,497,805
Total Net Change in General Fund Revenue Budget	\$ 565,318
Total Amended General Fund Revenue Budget	\$ 67,063,123

Funds Are Amended In The Following Categories:

(Please see attached documentation)

GENERAL FUND EXPENDITURE BUDGET:	\$ 66,497,805
Total Net Change in General Fund Expenditure Budget	\$ 565,318
Total Amended General Fund Expenditure Budget	\$ 67,063,123

Section 3. That the budget document required by law will be amended and submitted for approval to the Town of Collierville Board and Mayor of Aldermen, and, upon approval, shall be submitted as required to the State of Tennessee.

Section 4. That this resolution shall become effective September 8, 2015 from and after its adoption by the Collierville Schools Board of Education.

Adopted this 8th day of September, 2015.

MARK HANSEN, CHAIRMAN

JOHN AITKEN, SUPERINTENDENT

APPROVED AS TO FORM:
MICHAEL MARSHALL, BOARD ATTORNEY

Collierville Schools
 General Fund Revenue 2015-16
 Amendment #1
 Prepared 8-31-15

Function	Description	Budget	Add	Subtract	Amended Budget
40110	Current Property Tax	20,743,783.00			20,743,783.00
40210	Local Option Sales Tax	7,442,402.00	174,269.00		7,616,671.00
40270	Business Tax	2,754.00			2,754.00
40275	Mixed Drink Tax (new acct # per State)	-	175,648.00		175,648.00
40390	Municipal Tax	2,170,335.00			2,170,335.00
43513	Tuition - Summer School	35,000.00			35,000.00
43515	Tuition - Other State Systems	134,000.00			134,000.00
43990	Other Charges for Services	300,000.00	120,000.00		420,000.00
43991	Other Charges for Svcs - Shared Svcs	620,895.00			620,895.00
44120	Lease/Rentals	10,000.00			10,000.00
44130	Laptop Insurance	14,000.00		13,750.00	250.00
44146	E-Rate Funding	-	168,470.00		168,470.00
44170	Miscellaneous Refunds	297,671.00		59,671.00	238,000.00
44560	Damages Recovered from Individuals	-	6,000.00		6,000.00
44990	Other Local Revenue	28,250.00			28,250.00
46511	Basic Education Program	34,202,000.00	150,000.00		34,352,000.00
46590	Other State Education Funds	-	20,000.00		20,000.00
46610	Career Ladder Program	163,000.00			163,000.00
46850	Mixed Drink Tax (old acct number)	175,648.00		175,648.00	-
47143	Special Ed - Grants to States	30,000.00			30,000.00
47590	Other Federal Thru State	80,534.00			80,534.00
49800	Transfers In	47,533.00			47,533.00
	Total	66,497,805.00	814,387.00	249,069.00	67,063,123.00

Explanation of Adjustments:

- 1 Increase in Local Option Sales Tax anticipated based on review of 2014-15 FY.
- 2 The State changed the account number for Mixed Drink Revenue to 40275. In the past we used function 46850.
- 3 Increase in this category anticipated based on review of 2014-15 FY.
- 4 The District is using Safeware insurance company for the laptops and iPads for 2015-16 We are not collecting the laptop insurance as we have in the past.
- 5 E-rate funding was previously categorized in Function 44170 Miscellaneous Refunds but the State created a function number specifically for E-rate so we are moving the revenue to that coding, Function 44146.
- 6 Moving E-rate revenue out of this category to its own, but also increasing the Misc Refunds for the additional amount anticipated for refunds from the schools after review of 2014-15 FY.
- 7 Anticipate damages for lost/damaged books at the schools after review of 2014-15 FY.
- 8 July Final BEP increased from the amount in the original budget.
- 9 Increase anticipated in this category for Connect TN money (technology) based on review of 2014-15 FY.

COLLIERVILLE SCHOOLS
GENERAL FUND BUDGET AMENDMENT #1

EXPLANATION OF LINE ITEM CHANGES

9/2/15

71100 Regular Instruction:

- Added ESL teacher with corresponding benefits
- Added \$16,000 for Kelly Services (substitutes) for third personal day for teachers at top of step on salary schedule
- Additional money in Teacher Discretionary Funds for teachers added after beginning of school

71150 Alternative Education:

- Part-time Homebound Teacher and corresponding benefits
- Adjust funding to reflect \$150K in contract with Germantown Municipal Schools

71200 Special Education:

- Added 2 SPED teachers with corresponding benefits

72120 Health Services:

- Correction of part-time nurses salaries and corresponding benefits

72210 Support Regular Instruction:

- Added Accountability and Federal Programs Supervisor (13% here in General Fund, 87% in Federal Programs)
- Homebound Consulting Coordinator and corresponding benefits moved from Student Services
- Added part-time Literacy Coach
- TPEG residual funding for 2015-16
- AP Institutes for High School teachers

72130 Board of Education:

- Life Insurance for 20 qualifying retirees
- Health Insurance for 15 qualifying retirees

- State created an account for OPEB contributions. Moved this budgeted amount from Life Insurance and Health Insurance to be properly reflected in account 21500 Contributions to OPEB
- Added \$4,000 for NYHART for the actuarial valuation for OPEB

72320 Office of Superintendent:

- Added CEO Supplement and Vacation Accrual to Superintendent salary
- Added Vacation Accrual to Secretary's salary

72410 Office of Principal:

- AdvancED membership additional amount

72510 Fiscal Services:

- Federal Programs Accountant shared between Federal Funds and General Fund. 87% of her salary is reflected here in the General Fund.

72520 Human Resources:

- Added Clerical position and corresponding benefits for HS and SSO's bookkeeping services
- Added \$4,995 for WorxTime to prepare ACA tracking and reporting services

72620 Maintenance of Plant:

- Moved \$221,290 from Contracted Services (GCA) to Maintenance/Repair – Equipment
- Added funding to cover local mileage for Maintenance Specialist local travel
- Corrected Arlington Shared Services amount for Energy Management

72710 Transportation:

- Added 2% increase to Shared Services employees in Transportation

72810 Central and Other:

- Added Athletic Specialist and corresponding benefits
- Corrected Technology salaries for 2% increase for Shared Services employees in Technology
- Moved \$7,500 from equipment to contracted services for telephone installation
- Added \$16,380 for Collierville Schools' share of the additional licenses for PowerSchool

Collierville Schools - Totals for all General Funds
 Amendment #1
 Prepared 8-26-15

Function	Budget	Add	Subtract	Amended Budget
Function 71100 - Reg. Instruction	35,476,857.00	75,158.00		35,552,015.00
Function 71150 - Alternative Education	284,086.00	150,000.00	227,079.00	207,007.00
Function 71200 - Special Education	4,631,262.00	129,274.00		4,760,536.00
Function 71300 - Vocational Education	915,203.00			915,203.00
Function 72110 - Attendance	702,834.00			702,834.00
Function 72120 - Health Services	875,273.00	33,952.00		909,225.00
Function 72130 - Other Student Support	1,625,852.00			1,625,852.00
Function 72210 - Support Regular Instruction	1,760,081.00	115,775.00		1,875,856.00
Function 72220 - Support Special Education	1,301,595.00			1,301,595.00
Function 72230 - Support Vocational Education	33,754.00			33,754.00
Function 72310 - Board of Education	1,567,271.00	508,425.00	425,000.00	1,650,696.00
Function 72320 - Office of Superintendent	394,180.00	17,974.00		412,154.00
Function 72410 - Office of Principal	4,457,132.00	4,681.00		4,461,813.00
Function 72510 - Fiscal Services	621,642.00	40,269.00	40,090.00	621,821.00
Function 72520 - Human Resources	306,795.00	62,342.00		369,137.00
Function 72610 - Operation of Plant	3,361,866.00			3,361,866.00
Function 72620 - Maintenance of Plant	1,321,407.00	222,329.00	221,290.00	1,322,446.00
Function 72710 - Transportation	3,334,330.00	7,749.00		3,342,079.00
Function 72810 - Central and Other	2,481,385.00	120,723.00	9,874.00	2,592,234.00
Function 76100 - Regular Capital Outlay	1,045,000.00			1,045,000.00
	66,497,805.00	1,488,651.00	923,333.00	67,063,123.00

Collierville Schools
 Function 71100 - Reg. Instruction
 Prepared 8-26-15

Object	Description	Budget	Add	Subtract	Amended Budget
11600	Teachers	25,156,381.00	47,869.00		25,204,250.00
11700	Career Ladder	121,000.00			121,000.00
12700	Career Ladder Extended Contracts	50,000.00			50,000.00
16300	Educational Assistant	516,482.00			516,482.00
20100	Social Security	1,602,320.00	2,967.00		1,605,287.00
20400	State Retirement	2,337,473.00	4,328.00		2,341,801.00
20600	Life Insurance	111,249.00			111,249.00
20700	Medical Insurance	2,338,838.00			2,338,838.00
21200	Employer Medicare	374,736.00	694.00		375,430.00
33600	Maint & Repair-Equipment	8,716.00			8,716.00
39900	Other Contracted Services	616,122.00	16,000.00		632,122.00
42900	Instructional Supplies & Materials	501,120.00	3,300.00		504,420.00
44900	Textbooks	200,000.00			200,000.00
49900	Other Supplies & Materials	19,880.00			19,880.00
59901	Other Charges-Graduation	8,800.00			8,800.00
59902	Other Charges Summer School	40,000.00			40,000.00
72200	Reg. Instruction Equipment	100,000.00			100,000.00
72200-281	Reg. Instruction Equipment	1,037,740.00			1,037,740.00
72200-228	Reg. Instruction Equipment	36,000.00			36,000.00
72217	Reg Ins. Equipment (Reimbursed)	300,000.00			300,000.00
		<u>35,476,857.00</u>	<u>75,158.00</u>	<u>-</u>	<u>35,552,015.00</u>

Collierville Schools
 Function 71150 - Alternative Education
 Prepared 8-26-15

Department 115

Object	Description	Budget	Add	Subtract	Amended Budget
11600	Teachers	105,858.00		105,858.00	-
12800	Homebound Teachers	105,857.00		75,857.00	30,000.00
20100	Social Security	13,126.00		11,266.00	1,860.00
20400	State Retirement	19,139.00		16,427.00	2,712.00
20600	Life Insurance	500.00		500.00	-
20700	Medical Insurance	14,536.00		14,536.00	-
21200	Employer Medicare	3,070.00		2,635.00	435.00
31100	Contracts with Other School Sys	-	150,000.00		150,000.00
39900	Other Contract Services	20,000.00			20,000.00
42900	Inst. Supplies & Material	1,500.00			1,500.00
59900	Other charges	500.00			500.00
		284,086.00	150,000.00	227,079.00	207,007.00

Collierville Schools
 Function 71200 - Special Education
 Prepared 8-26-15

Department 120

Object	Description	Budget	Add	Subtract	Amended Budget
11600	Teachers	2,124,231.00	110,784.00		2,235,015.00
11700	Career Ladder	8,000.00			8,000.00
16300	Educational Assistants	869,468.00			869,468.00
17100	Speech Pathologist	492,840.00			492,840.00
20100	Social Security	216,661.00	6,869.00		223,530.00
20400	State Retirement	317,906.00	10,015.00		327,921.00
20600	Life Insurance	17,750.00			17,750.00
20700	Medical Insurance	303,735.00			303,735.00
21200	Employer Medicare	50,671.00	1,606.00		52,277.00
31200	Contract W Private Agencies	80,000.00			80,000.00
33600	Maint. & Repair Equipment	5,000.00			5,000.00
39900	Other Contracted Services	60,000.00			60,000.00
42900	Instr. Supplies and Material	40,000.00			40,000.00
49900	Other Supplies & Materials	20,000.00			20,000.00
72500	Special Education Equipment	25,000.00			25,000.00
		<u>4,631,262.00</u>	<u>129,274.00</u>	<u>-</u>	<u>4,760,536.00</u>

Collierville Schools
 Function 71300 - Vocational Education Program
 Prepared 8-26-15

Department 130

Object	Description	Budget	Add	Subtract	Amended Budget
11600	Teachers	685,075.00			685,075.00
11700	Career Ladder	2,000.00			2,000.00
20100	Social Security	42,599.00			42,599.00
20400	State Retirement	62,112.00			62,112.00
20600	Life Insurance	3,000.00			3,000.00
20700	Medical Insurance	78,336.00			78,336.00
21200	Employer Medicare	9,963.00			9,963.00
33600	Maint. & Repair Equipment	4,307.00			4,307.00
42900	Instr. Supplies and Material	10,475.00			10,475.00
44900	Textbooks	4,500.00			4,500.00
49900	Other Supplies and Materials	2,500.00			2,500.00
73000	Vocational Equipment	10,336.00			10,336.00
		915,203.00	-		915,203.00

Collierville Schools
Function 72110 - Attendance
Prepared 8-26-15

Department 211

Object	Description	Budget	Add	Subtract	Amended Budget
10500	Supervisor/Director	295,130.00			295,130.00
16100	Secretary(s)	47,606.00			47,606.00
16200	Clerical Personnel	39,254.00			39,254.00
18900	Other Salaries & Wages	76,720.00			76,720.00
20100	Social Security	28,440.00			28,440.00
20400	State Retirement	41,667.00			41,667.00
20600	Life Insurance	2,239.00			2,239.00
20700	Medical Insurance	43,617.00			43,617.00
21200	Employers Medicare	6,651.00			6,651.00
35500	Travel	2,000.00			2,000.00
39900	Other Contracted Services	73,000.00			73,000.00
39900-214	Other Contracted Services	33,510.00			33,510.00
49900	Other Supplies and Materials	1,000.00			1,000.00
52400	In-Service/Staff Development	6,000.00			6,000.00
59900	Other Charges	500.00			500.00
70400	Attendance Equipment	5,500.00			5,500.00
		702,834.00	-	-	702,834.00

Collierville Schools
 Function 72120 - Health Services
 Prepared 8-26-15

Department 212

Object	Description	Budget	Add	Subtract	Amended Budget
13100	Medical Personnel	409,004.00	31,540.00		440,544.00
18900	Other Salaries and Wages	236,653.00			236,653.00
20100	Social Security	40,031.00	1,955.00		41,986.00
20400	State Retirement	56,882.00			56,882.00
20600	Life Insurance	2,983.00			2,983.00
20700	Medical Insurance	92,558.00			92,558.00
21200	Employer Medicare	9,362.00	457.00		9,819.00
35500	Travel	300.00			300.00
39900	Other Contracted Services	1,000.00			1,000.00
49900	Other Supplies and Materials	13,000.00			13,000.00
52400	In-Service/Staff Development	2,500.00			2,500.00
59000	Other Charges	5,000.00			5,000.00
73500	Health Equipment	6,000.00			6,000.00
		<u>875,273.00</u>	<u>33,952.00</u>	<u>-</u>	<u>909,225.00</u>

Collierville Schools
 Function 72130 - Other Student Support
 Prepared 8-26-15

Department 213

Object	Description	Budget	Add	Subtract	Amended Budget
11700	Career Ladder	2,000.00			2,000.00
12300	Guidance Personnel	1,170,868.00			1,170,868.00
18900	Other Salaries & Wages	45,000.00			45,000.00
20100	Social Security	75,508.00			75,508.00
20400	State Retirement	110,095.00			110,095.00
20600	Life Insurance	5,714.00			5,714.00
20700	Medical Insurance	88,479.00			88,479.00
21200	Employer Medicare	17,659.00			17,659.00
32200	Evaluation & Testing	109,279.00			109,279.00
49900	Other Supplies and Materials	750.00			750.00
52400	In-Service/Staff Development	500.00			500.00
		<u>1,625,852.00</u>		-	<u>1,625,852.00</u>

Collierville Schools
 Function 72210 - Support Regular Instruction
 Prepared 8-26-15

Department 221

Object	Description	Budget	Add	Subtract	Amended Budget
10500	Supervisor/Director	295,725.00	12,194.00		307,919.00
11700	Career Ladder	18,000.00			18,000.00
12900	Librarian's	602,984.00			602,984.00
13600-228	Audiovisual Personnel	1,000.00			1,000.00
13700	Education Media Personnel	26,500.00			26,500.00
13700-228	Education Media Personnel	26,500.00			26,500.00
13800-281	Instructional Computer Personnel	257,376.00			257,376.00
16100	Secretary(s)	47,606.00			47,606.00
16200	Clerical Personnel	39,254.00			39,254.00
18900	Other Salaries & Wages		70,647.00		70,647.00
18900-228	Other Salaries & Wages	12,500.00			12,500.00
19600	In-Service Training	6,000.00			6,000.00
20100	Social Security	64,236.00	5,136.00		69,372.00
20100-228	Social Security	2,418.00			2,418.00
20100-281	Social Security	15,957.00			15,957.00
20400	State Retirement	93,921.00	7,489.00		101,410.00
20400-228	State Retirement	3,587.00			3,587.00
20400-281	State Retirement	23,267.00			23,267.00
20600	Life Insurance	3,625.00	1,435.00		5,060.00
20600-228	Life Insurance	124.00			124.00
20600-281	Life Insurance	1,000.00			1,000.00
20700	Medical Insurance	41,362.00	11,350.00		52,712.00
20700-228	Medical Insurance	4,056.00			4,056.00
20700-281	Medical Insurance	30,112.00			30,112.00
21200	Employer Medicare	15,023.00	1,201.00		16,224.00
21200-228	Employer Medicare	566.00			566.00
21200-281	Employer Medicare	3,732.00			3,732.00
30700-228	Communication	800.00			800.00
30800	Consultants	30,000.00			30,000.00
33600-228	Maint & Repair - Equipment	1,750.00			1,750.00
35500	Travel	500.00			500.00
43200	Library Books/Materials	45,000.00			45,000.00
42900-228	Instructional Supplies & Materials	600.00			600.00
49900	Other Supplies & Materials	5,000.00			5,000.00
52400	In-Service/Staff Development	29,000.00	6,323.00		35,323.00
52400-228	In-Service/Staff Development	1,000.00			1,000.00
59900	Other Charges	2,000.00			2,000.00
79000	Other Equipment	8,000.00			8,000.00
		<u>1,760,081.00</u>	<u>115,775.00</u>		<u>1,875,856.00</u>

Collierville Schools
Function 72220 - Support Special Education
Prepared 8-26-15

Department 222

Object	Description	Budget	Add	Subtract	Amended
					Budget
10500	Supervisor/Director	166,650.00			166,650.00
11700	Career Ladder	3,000.00			3,000.00
12400	Psychological Personnel	234,645.00			234,645.00
16200	Clerical Personnel	296,294.00			296,294.00
20100	Social Security	43,437.00			43,437.00
20400	State Retirement	64,014.00			64,014.00
20600	Life Insurance	3,500.00			3,500.00
20700	Medical Insurance	54,860.00			54,860.00
21200	Employer Medicare	10,159.00			10,159.00
30800	Consultants	9,723.00			9,723.00
35500	Travel	3,000.00			3,000.00
39900	Other Contracted Services	346,968.00			346,968.00
49900	Other Supplies & Materials	20,000.00			20,000.00
52400	In-Service/Staff Development	25,000.00			25,000.00
59900	Other Charges	345.00			345.00
79000	Other Equipment	20,000.00			20,000.00
		<u>1,301,595.00</u>	-	-	<u>1,301,595.00</u>

Collierville Schools
Function 72230 - Support Vocational Education
Prepared 8-26-15

Department 223

Object	Description	Budget			Amended Budget
		Add	Subtract		
39900	Other Contracted Services	33,754.00	-	33,754.00	
		33,754.00	-	33,754.00	

Collierville Schools
 Function 72310 - Board of Education
 Prepared 8-26-15

Department 231

Object	Description	Budget	Add	Subtract	Amended
					Budget
18900	Other Salaries & wages	12,000.00			12,000.00
20100	Social Security	744.00			744.00
20600	Life Insurance	2,000.00	21,530.00		23,530.00
20700	Medical Insurance	425,070.00	57,895.00	425,000.00	57,965.00
21500	Contributions for OPEB	-	425,000.00		425,000.00
21200	Employer Medicare	174.00			174.00
30500	Audit Services	44,000.00			44,000.00
32000	Dues & Membership	12,500.00			12,500.00
33100	Legal Services	175,000.00			175,000.00
35500	Travel	300.00			300.00
39900	Other Contracted Services	-	4,000.00		4,000.00
49900	Other Supplie & Materials	200.00			200.00
50500	Judgements	86,000.00			86,000.00
50600	Liability Insurance	104,421.00			104,421.00
51300	On the Job Injuries	168,543.00			168,543.00
52400	In-Service/Staff Development	15,000.00			15,000.00
59900	Other Charges	521,319.00			521,319.00
		<u>1,567,271.00</u>	<u>508,425.00</u>	<u>425,000.00</u>	<u>1,650,696.00</u>

Collierville Schools
 Function 72320 - Office of Superintendent
 Prepared 8-26-15

Department 232

Object	Description	Budget	Add	Subtract	Amended
					Budget
10100	County Official/Admin Officer	190,400.00	13,000.00		203,400.00
16100	Secretary's	55,963.00	2,400.00		58,363.00
18900	Other Salaries & Wages	15,000.00			15,000.00
20100	Social Security	16,205.00	954.00		17,159.00
20400	State Retirement	23,756.00	1,397.00		25,153.00
20600	Life Insurance	1,207.00			1,207.00
20700	Medical Insurance	28,000.00			28,000.00
20800	Dental Insurance - Supt.	2,000.00			2,000.00
21200	Employer Medicare	3,790.00	223.00		4,013.00
29900	Other Fringe Benefits	5,550.00			5,550.00
32000	Dues & Membership	9,920.00			9,920.00
34800	Postal charges	20,889.00			20,889.00
39900	Other Contracted Services	2,000.00			2,000.00
43500	Office Supplies	1,500.00			1,500.00
52400	In-Service/Staff Development	10,000.00			10,000.00
59900	Other Charges	4,000.00			4,000.00
70100	Administration Equipment	4,000.00			4,000.00
		394,180.00	17,974.00	-	412,154.00

Collierville Schools
Function 72410 - Office of Principal
Prepared 8-26-15

Department 241

Object	Description	Budget	Add	Subtract	Amended
					Budget
10401	Assistant Principals	1,642,669.00			1,642,669.00
10402	Elem/Middle Principals	732,144.00			732,144.00
10403	Secondary/Vice Principals	194,087.00			194,087.00
11700	Career Ladder	9,000.00			9,000.00
16100	Secretary(s)	294,176.00			294,176.00
16200	Clerical Personnel	593,688.00			593,688.00
18900	Lunch room monitors	21,360.00			21,360.00
20100	Social Security	216,202.00			216,202.00
20400	State Retirement	315,347.00			315,347.00
20600	Life Insurance	16,802.00			16,802.00
20700	Medical Insurance	335,385.00			335,385.00
21200	Employer Medicare	50,563.00			50,563.00
32000	Dues & Membership	5,319.00	4,681.00		10,000.00
35500	Travel	5,390.00			5,390.00
52400	In-Service/Staff Development	25,000.00			25,000.00
		<u>4,457,132.00</u>	<u>4,681.00</u>	<u>-</u>	<u>4,461,813.00</u>

Collierville Schools
 Function 72510 - Fiscal Services
 Prepared 8-26-15

Department 251

Object	Description	Budget	Add	Subtract	Amended Budget
10500	Supervisor/Director	111,800.00			111,800.00
11900	Accountants/Bookkeepers	115,152.00	40,243.00		155,395.00
16100	Secretaries	48,442.00			48,442.00
16200	Clerical Personnel	40,090.00		40,090.00	-
20100	Social Security	19,560.00	9.00		19,569.00
20400	State Retirement	29,245.00	15.00		29,260.00
20600	Life Insurance	1,540.00			1,540.00
20700	Medical Insurance	39,860.00			39,860.00
21200	Employer Medicare	4,575.00	2.00		4,577.00
32000	Dues & Membership	2,015.00			2,015.00
35500	Travel	500.00			500.00
39900	Other Contracted Services	182,490.00			182,490.00
43500	Office Supplies	2,500.00			2,500.00
49900	Other Supplies & Materials	700.00			700.00
52400	In-Service/Staff Development	14,029.00			14,029.00
70100	Administration Equipment	9,144.00			9,144.00
		621,642.00	40,269.00	40,090.00	621,821.00

Collierville Schools
 Function 72520 - Human Resources
 Prepared 8-26-15

Department 252

Object	Description	Budget	Add	Subtract	Amended Budget
10500	Supervisor/Director	86,882.00			86,882.00
16100	Secretary(s)	48,442.00			48,442.00
16200	Clerical Personnel	40,090.00	38,986.00		79,076.00
20100	Social Security	10,876.00	2,417.00		13,293.00
20400	State Retirement	16,061.00	3,614.00		19,675.00
20600	Life Insurance	856.00	190.00		1,046.00
20700	Medical Insurance	15,105.00	11,575.00		26,680.00
21000	Unemployment Compensation	51,679.00			51,679.00
21200	Employer Medicare	2,544.00	565.00		3,109.00
29900	Other Fringe Benefits	7,140.00			7,140.00
32000	Dues & Membership	1,500.00			1,500.00
35500	Travel	740.00			740.00
39900	Other Contracted Services	4,000.00	4,995.00		8,995.00
41100	Data Processing Supplies	2,000.00			2,000.00
43500	Office Supplies	1,380.00			1,380.00
52400	In-Service/Staff Development	14,300.00			14,300.00
70100	Administration Equipment	3,200.00			3,200.00
		<u>306,795.00</u>	<u>62,342.00</u>	<u>-</u>	<u>369,137.00</u>

Collierville Schools
Function 72610 - Operation of Plant
Prepared 8-26-15

Department 261

Object	Description	Budget	Add	Subtract	Amended
					Budget
16600	Custodial Personnel	411,400.00			411,400.00
20100	Social Security	25,507.00			25,507.00
20400	State Retirement	38,137.00			38,137.00
20600	Life Insurance	2,250.00			2,250.00
20700	Medical Insurance	40,844.00			40,844.00
21200	Employer Medicare	5,965.00			5,965.00
32800	Janitorial Services	1,002,282.00			1,002,282.00
39900	Other Contracted Services	72,987.00			72,987.00
41000	Custodial Supplies	9,000.00			9,000.00
41500	All Utilities	1,560,957.00			1,560,957.00
49900	Other Supplies & Materials	6,000.00			6,000.00
50200	Building & Content Insurance	163,384.00			163,384.00
52400	In-Service/Staff Devel.	258.00			258.00
59900	Other Charges	13,920.00			13,920.00
72000	Plant Operation Equipment	8,975.00			8,975.00
		<u>3,361,866.00</u>	-	-	<u>3,361,866.00</u>

Collierville Schools
Function 72620 - Maintenance of Plant
Prepared 8-26-15

Department 262

Object	Description	Budget	Add	Subtract	Amended
					Budget
10500	Supervisor/Director	160,045.00			160,045.00
16100	Secretary	47,606.00			47,606.00
20100	Social Security	12,874.00			12,874.00
20400	State Retirement	12,083.00			12,083.00
20600	Life Insurance	500.00			500.00
20700	Medical Insurance	13,056.00			13,056.00
21200	Employer Medicare	3,011.00			3,011.00
33500	Maint & Repair - Building	50,000.00			50,000.00
33600	Maint & Repair - Equipment	5,000.00	221,290.00		226,290.00
35500	Travel	-	400.00		400.00
39900	Other Contracted Services	1,008,232.00	639.00	221,290.00	787,581.00
49900	Other Supplies & Materials	1,000.00			1,000.00
52400	In-Service/Staff Devel.	1,500.00			1,500.00
59900	Other Charges	5,000.00			5,000.00
70100	Administration Equipment	1,500.00			1,500.00
		<u>1,321,407.00</u>	<u>222,329.00</u>	<u>221,290.00</u>	<u>1,322,446.00</u>

Collierville Schools
Function - 72710 - Transportation
Prepared 8-26-15

Department 271

Object	Description	Budget	Add	Subtract	Amended
					Budget
10500	Supervisor/Director	72,104.00			72,104.00
16200	Clerical Personnel	40,000.00	800.00		40,800.00
18900	Other Salaries & Wages	163,464.00	2,000.00		165,464.00
20100	Social Security	17,085.00	174.00		17,259.00
20400	State Retirement	12,978.00	260.00		13,238.00
20600	Life Insurance	683.00	14.00		697.00
20700	Medical Insurance	8,922.00	4,461.00		13,383.00
21200	Employer Medicare	3,996.00	40.00		4,036.00
31200	Contracts W/Private Agencies	2,572,200.00			2,572,200.00
35500	Travel	2,128.00			2,128.00
39900	Other Contracted Services	64,970.00			64,970.00
41200	Diesel Fuel	366,000.00			366,000.00
42500	Gasoline	5,000.00			5,000.00
49900	Other Supplies & Material	1,000.00			1,000.00
52400	In-Service/Staff Development	2,000.00			2,000.00
59900	Other Charges	300.00			300.00
70100	Administration Equipment	1,500.00			1,500.00
		<u>3,334,330.00</u>	<u>7,749.00</u>	<u>-</u>	<u>3,342,079.00</u>

Collierville Schools
 Function - 72810 - Central and Other
 Prepared 8-26-15

Department 281					
Object	Description	Budget	Add	Subtract	Amended Budget
10500	Supervisor/Director	244,220.00		2,374.00	241,846.00
10500-282	Supervisor/Director	119,000.00			119,000.00
10500-740	Supervisor/Director	238,000.00	7,500.00		245,500.00
16200	Clerical Personnel	39,254.00	150.00		39,404.00
18900	Other Salaries & Wages	216,240.00			216,240.00
18900-282	Other Salaries & Wages		75,196.00		75,196.00
20100-282	Social Security	7,378.00	4,662.00		12,040.00
20100	Social Security	30,983.00			30,983.00
20100-740	Social Security	30,983.00	327.00		31,083.00
20400	State Retirement	14,756.00	14.00		14,775.00
20400-282	State Retirement	45,761.00	6,971.00		17,729.00
20400-740	State Retirement	10,758.00	464.00		21,979.00
20600	Life Insurance	2,856.00			2,856.00
20600-282	Life Insurance	581.00	367.00		948.00
20600-740	Life Insurance	1,000.00	26.00		1,026.00
20700	Medical Insurance	22,414.00			22,414.00
20700-282	Medical Insurance	4,204.00			4,204.00
20700-740	Medical Insurance	19,584.00			19,584.00
21200	Employer Medicare	7,246.00			7,246.00
21200-282	Employer Medicare	1,726.00	1,090.00		2,816.00
21200-740	Employer Medicare	3,451.00	76.00		3,527.00
30700	Communication	425,809.00			425,809.00
30800	Consultants	9,500.00			9,500.00
33600	Maint & Repair--Equipment	50,000.00			50,000.00
33600-283	Maint & Repair--Equipment	5,000.00			5,000.00
35500	Travel	2,000.00			2,000.00
35500-282	Travel	1,500.00			1,500.00
39900	Other Contracted Services	169,290.00	7,500.00		176,790.00
39900-282	Other Contracted Services	50,000.00			50,000.00
39900-283	Other Contracted Services	23,840.00			23,840.00
43500	Office Supplies	1,500.00			1,500.00
43500-282	Office Supplies	40,000.00			40,000.00
43500-740	Office Supplies	1,500.00			1,500.00
49900	Other Supplies and Materials	22,500.00			22,500.00
52400	In-Service/Staff Development	23,000.00			23,000.00
52400-282	In-Service/Staff Development	10,000.00			10,000.00
52400-740	In-Service/Staff Development	30,300.00			30,300.00
59900	Other Charges	145,290.00			145,290.00
59900-282	Other Charges	5,400.00			5,400.00
59900-740	Other Charges	215,329.00	16,380.00		231,709.00
70100	Administration Equipment	138,200.00		7,500.00	130,700.00
70100-282	Administration Equipment	1,500.00			1,500.00
79000-283	Other Equipment	59,000.00			59,000.00
		<u>2,481,385.00</u>	<u>120,723.00</u>	<u>9,874.00</u>	<u>2,592,234.00</u>

Collierville Schools
 Function 76100 - Regular Capital Outlay
 Prepared 8-26-15

Department 610

Object	Description	Budget	Add	Subtract	Amended Budget
30400	Architects	50,000.00			50,000.00
30800	Consultants	15,000.00			15,000.00
32100	Engineering Services	30,000.00			30,000.00
39900	Other Contracted Services	10,000.00			10,000.00
70700	Building Improvements	190,000.00			190,000.00
72400	Site Development	50,000.00			50,000.00
79900	Other Capital Outlay	700,000.00			700,000.00
		<u>1,045,000.00</u>	-	-	<u>1,045,000.00</u>

Collierville Schools
 General Fund Revenue 2015-16
 Amendment #1
 Prepared 8-31-15

Function	Description	Budget	Add	Subtract	Amended Budget
40110	Current Property Tax	20,743,783.00			20,743,783.00
40210	Local Option Sales Tax	7,442,402.00	174,269.00		7,616,671.00
40270	Business Tax	2,754.00			2,754.00
40275	Mixed Drink Tax (new acct # per State)	-	175,648.00		175,648.00
40390	Municipal Tax	2,170,335.00			2,170,335.00
43513	Tuition - Summer School	35,000.00			35,000.00
43515	Tuition - Other State Systems	134,000.00			134,000.00
43990	Other Charges for Services	300,000.00	120,000.00		420,000.00
43991	Other Charges for Svcs - Shared Svcs	620,895.00			620,895.00
44120	Lease/Rentals	10,000.00			10,000.00
44130	Laptop Insurance	14,000.00		13,750.00	250.00
44146	E-Rate Funding	-	168,470.00		168,470.00
44170	Miscellaneous Refunds	297,671.00		59,671.00	238,000.00
44560	Damages Recovered from Individuals	-	6,000.00		6,000.00
44990	Other Local Revenue	28,250.00			28,250.00
46511	Basic Education Program	34,202,000.00	150,000.00		34,352,000.00
46590	Other State Education Funds	-	20,000.00		20,000.00
46610	Career ladder Program	163,000.00			163,000.00
46850	Mixed Drink Tax (old acct number)	175,648.00		175,648.00	-
47143	Special Ed - Grants to States	30,000.00			30,000.00
47590	Other Federal Thru State	80,534.00			80,534.00
49800	Transfers In	47,533.00			47,533.00
	Total	66,497,805.00	814,387.00	249,069.00	67,063,123.00

Explanation of Adjustments:

- 1 Increase in Local Option Sales Tax anticipated based on review of 2014-15 FY.
- 2 The State changed the account number for Mixed Drink Revenue to 40275. In the past we used function 46850.
- 3 Increase in this category anticipated based on review of 2014-15 FY.
- 4 The District is using Safeware insurance company for the laptops and iPads for 2015-16 We are not collecting the laptop insurance as we have in the past.
- 5 E-rate funding was previously categorized in Function 44170 Miscellaneous Refunds but the State created a function number specifically for E-rate so we are moving the revenue to that coding, Function 44146.
- 6 Moving E-rate revenue out of this category to its own, but also increasing the Misc Refunds for the additional amount anticipated for refunds from the schools after review of 2014-15 FY.
- 7 Anticipate damages for lost/damaged books at the schools after review of 2014-15 FY.
- 8 July Final BEP increased from the amount in the original budget.
- 9 Increase anticipated in this category for Connect TN money (technology) based on review of 2014-15 FY.