



COLLIERVILLE
SCHOOLS

**MINUTES OF THE BOARD BUSINESS MEETING
COLLIERVILLE SCHOOLS BOARD OF EDUCATION
November 10, 2015**

**MR. MARK HANSEN, CHAIRMAN
MR. KEVIN VAUGHAN, VICE-CHAIRMAN
MS. WANDA CHISM
MR. WRIGHT COX
MRS. CATHY MESSERLY**

- I. **CALL TO ORDER:** The Collierville Schools Board Business meeting was called to order by Board Chairman Mark Hansen at 6:00 p.m.
- II. **ROLL CALL:** Roll call was taken by Board Chairman Mark Hansen and all five of the school board members were present, representing a quorum.
- III. **MOMENT OF SILENCE:** A moment of silence was observed.
- IV. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Board Chairman Mark Hansen.
- V. **SPECIAL RECOGNITIONS**
Our special recognition school tonight is Collierville Elementary with Principal Ms. McConnell. The Little Dragons will perform tonight and will periscope a song. What a fantastic performance by our Little Dragons! They performed 2 songs including "I Am a Dragon."
- VI. **PUBLIC COMMENTS:**
There were no public comments.
- VII. **APPROVAL OF AGENDA:**

Recommendation: It is recommended that the Collierville Schools Board of Education approve the agenda for the November 10, 2015 Business Meeting, with an exception of having Item XI.2 "Approval of 2016 Tenure List" be moved after the Approval of the September Monthly Financial Statement and the title should read: Approval of 2015 Tenure List, as presented by the Superintendent.

Wright Cox made the motion to approve the agenda as presented by the Superintendent. The motion was seconded by Cathy Messerly and unanimously approved by the board.

Wanda Chism	Aye
Wright Cox	Aye
Mark Hansen	Aye
Cathy Messerly	Aye
Kevin Vaughan	Aye



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VIII. BUSINESS AFFAIRS

• **APPROVAL OF THE MINUTES OF THE OCTOBER 6, 2015 BUSINESS MEETING**

Recommendation: It is recommended that the Collierville Schools Board of Education approve minutes of the October 6, 2015 Board Business Meeting.

Wright Cox made motion to approve the minutes for the October 6, 2015 Board Business Meeting as presented. The motion was seconded by Wanda Chism and unanimously approved by the board.

Wanda Chism	Aye
Wright Cox	Aye
Mark Hansen	Aye
Cathy Messerly	Aye
Kevin Vaughan	Aye

• **APPROVAL OF THE MINUTES OF THE OCTOBER 27, 2015 SPECIAL CALLED BUSINESS MEETING**

Recommendation: It is recommended that the Collierville Schools Board of Education approve minutes of the October 27, 2015 Special Called Business Meeting.

Wright Cox made motion to approve the minutes for the October 27, 2015 Special Called Business Meeting as presented. The motion was seconded by Cathy Messerly and unanimously approved by the board.

Wanda Chism	Aye
Wright Cox	Aye
Mark Hansen	Abstain
Cathy Messerly	Aye
Kevin Vaughan	Aye

• **APPROVAL OF THE SEPTEMBER 2015 MONTHLY FINANCIAL STATEMENTS**

Recommendation: It is recommended that the Collierville Schools Board of Education approve the September 2015 Monthly Financial Statements.

Cathy Messerly made motion to approve the September 2015 Monthly Financial Statements. The motion was seconded by Wright Cox and unanimously approved by the board.

Wanda Chism	Aye
Wright Cox	Aye
Mark Hansen	Aye
Cathy Messerly	Aye
Kevin Vaughan	Aye

IX. REPORTS

Chairman's Report

Mr. Hansen deferred his report time to the Architect Team of Scott Fleming and Sal Feraci.



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Superintendent's Report

Mr. Aitken deferred his report time to the Architect Team of Scott Fleming and Sal Feraci. They will provide us with an update on the new high school.

Scott Fleming focused his presentation on the 153 acre site development. Some points he focused on were:

- The 153 developed acre site has been condensed to 87-90 acres, this will leave plenty of area for further expansion.
- The building is 438,000 square feet which is right in our striking range of 430,000 square feet budgeted.
- The site is developed in a number of different areas:
The building itself, parking fields and the major athletic complex.

Sal Feraci focused his presentation on floor plans and elevations:

- Design concept that is represented is fine arts, stem, athletics and academics;
- 5 Wing Design draft plan for the 1st and 2nd floors that shows the various academic areas;
- Front Entrance is a 3D Model that blends old Collierville High with new features;
- 3D Model of Classroom Wings;
- Athletic Complex Entrance; and
- Southeast Classroom Elevation

Please go to our website and click on the One Town, One School tab and you can view the plans that were presented tonight. Please note this is only a draft plan and this will change somewhat as plans are finalized.

X. CONSENT ITEMS FOR APPROVAL

- **MOTION TO APPROVE THE FOLLOWING CONSENT ITEMS:**
 1. 2016 Monthly Business Meeting Board Calendar
 2. Resolution of General Fund Budget 2015-16 Amendment #3
 3. Resolution of Education Capital Project Fund Budget 2015-16 and Discretionary Grants Fund Budget 2015-16 Amendment #1

Recommendation: It is recommended that the Collierville Schools Board of Education approve the Consent Items as presented by the Superintendent.

Cathy Messerly made motion to approve the Consent Agenda as presented by the Superintendent. The motion was seconded by Wanda Chism and unanimously approved by the board.

Wanda Chism	Aye
Wright Cox	Aye
Mark Hansen	Aye
Cathy Messerly	Aye
Kevin Vaughan	Aye



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XI. RECOMMENDED ITEMS FOR APPROVAL

• **APPROVAL REQUEST FOR WAIVER OF COMPULSORY ATTENDANCE**

Recommendation: It is recommended that the Collierville Schools Board of Education approve the Request for Waiver for Compulsory Attendance as presented by the Superintendent.

Wright Cox made motion to approve the Request for Waiver of Compulsory Attendance as presented by the Superintendent. The motion was seconded by Wanda Chism and unanimously approved by the board.

Wanda Chism	Aye
Wright Cox	Aye
Mark Hansen	Aye
Cathy Messerly	Aye
Kevin Vaughan	Aye

• **APPROVAL OF THE 2015 TENURE LIST**

Recommendation: It is recommended that the Collierville Schools Board of Education approve the 2015 Tenure List as presented by the Superintendent.

The Tenure List presented was as follows:

Alison Bobbitt	Collierville Elementary
Craig Collier	Collierville High
Jennifer Conti	Bailey Station Elementary
Katherine Cozzens	Collierville High
Karen Davis	Schilling Farms Middle
Agnes Gordin	Sycamore Elementary
Wendy Hill	Bailey Station
Devon Jaffe	Collierville Elementary
Katie Kerekes	Schilling Farms Middle
Ethan Langston	Crosswind Elementary
Maddison Maddock	Sycamore Elementary
Julie Melusky	Bailey Station Elementary
LaTonya Mercer	Schilling Farms Middle
Carrie Moore	Bailey Station Elementary
Ronald O'Neill	Collierville High
Chaquita Parker	Collierville High
Katherine Perry	Bailey Station Elementary
Christie Plambeck	Collierville Elementary
Austyn Scruggs	Collierville Elementary
Christine Sluder	Schilling Farms Middle
Jani Smith	Collierville High
Shelly Springer	Collierville Elementary
Melanie Trimble	Tara Oaks Elementary



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Wright Cox made motion to approve the 2015 Tenure List as presented by the Superintendent. The motion was seconded by Wanda Chism and unanimously approved by the board.

Wanda Chism	Aye
Wright Cox	Aye
Mark Hansen	Aye
Cathy Messerly	Aye
Kevin Vaughan	Aye

• **APPROVAL OF THE 2015-2016 TEXTBOOK COMMITTEE**

Recommendation: It is recommended that the Collierville Schools Board of Education approve the 2015-2016 Textbook Committee as presented by the Superintendent.

Wright Cox made motion to approve the 2015-2016 Textbook Committee as presented by the Superintendent. The motion was seconded by Cathy Messerly and unanimously approved by the board.

Wanda Chism	Aye
Wright Cox	Aye
Mark Hansen	Aye
Cathy Messerly	Aye
Kevin Vaughan	Aye

XII. ADJOURNMENT

With no further comments or objections, the meeting was adjourned at 7:25 p.m.

J. Mark Hansen, *Chairman*

John S. Aitken, *Superintendent*

Collierville Schools Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: School Board Meetings	Descriptor Code: 1.400	Issued Date: Click here to enter a date.
		Rescinds: 1.400	Issued: 12/02/13

- 1 The Board will transact all business at official meetings which may be either regular or special.
- 2 Every meeting of the Board, except with the attorney to discuss pending or threatened litigation, will be open to
3 the public.¹ Open meetings will be physically accessible to all students, employees, and interested
4 citizens.³
- 5 The Board may restrict the recording of Board Meetings via camera, camcorder or other photographic
6 equipment when such recording creates a threat to public safety and welfare or impedes the conducting
7 of efficient and orderly public meetings.⁴
- 8 **BUSINESS MEETINGS** – an official meeting held at least quarterly.
- 9 Business meetings of the Board shall be held on the second Tuesday of each month at 6:00 pm at
10 Collierville Town Hall, 500 Poplar View Parkway, Collierville Tennessee 38017.
- 11 **WORK SESSIONS** – the primary objectives of a work session are: 1) to discuss background
12 information regarding items that may be placed on the following Business Meeting Agenda; 2) to receive
13 information about Collierville Schools educational programs, legislation and other issues related to the
14 Collierville Municipal School system. No official action can be taken at a Work Session. The Work
15 Session is usually held two weeks prior to a Business meeting.
- 16 Work Sessions of the Board shall be held on the fourth Tuesday of each month at 6:00 pm at
17 Collierville Town Hall, 500 Poplar View Parkway, Collierville Tennessee 38017.
- 18 In instances when any regular meeting date falls on a legal holiday, the meeting shall be rescheduled
19 by the chair.
- 20 **SPECIAL MEETINGS** – an official meeting called as necessary to transact the business of the Board.
21 Such meetings shall be called by the chairman whenever, in his/her judgment, the interests of the
22 schools require it, or when requested to do so by a majority of the Board.²
- 23 Only business related to the call of the meeting, and details related to agenda items shall be discussed
24 or transacted by the Board at a special meeting.
- 25 **ELECTRONIC ATTENDANCE**⁵
- 26 Absent Board members may attend a regular or special meeting by electronic means if the member is
27 absent because of work, a family emergency, or the member's military service. If a board member is

1 absent due to military service, he/she may participate electronically more than two (2) times per year for
2 absences due to work and/or family emergencies.

3 *General Requirements*

4 The following requirements apply to all electronic attendance, regardless of the reason for the member's
5 absence:

6 1. A quorum of the Board must be physically present at the meeting order for any member to
7 attend electronically.

8 2. Any member wishing to participate electronically must do so using technology which allows
9 the Chair to visually identify the member.

10 3. The responsibility for the connection lies with the member wishing to participate
11 electronically. No more than three (3) attempts to connect shall be made, unless the Board
12 chooses to make additional attempts.

13 *Work Related Absence*

14 The following requirement applies to electronic attendance due to a family emergency:

15 1. The member must be absent due to the hospitalization of the member or the death or
16 hospitalization of the member's spouse, father, mother, son, daughter, brother, sister, son-in-law,
17 daughter-in-law, step-son, step-daughter, father-in-law, mother-in-law, brother in-law, or sister-in-law.

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Legal References

- 1. Tenn. Code Ann. § 8-44-102
- 2. Tenn. Code Ann. § 49-2-202(c)(1)
- 3. 28 CFR § 36.201(a); 36.202
- 4. OP Tenn. Atty. Gen. 95-101 (Oct. 2, 1995)
- 5. Tenn. Code Ann. § 49-2-203(c)

Cross References:

- School Board Legal Status and Authority 1.100
- Section 504 & ADA Grievance Procedures 1.802

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