

**MINUTES OF THE BOARD BUSINESS MEETING  
COLLIERVILLE SCHOOLS BOARD OF EDUCATION  
August 11, 2015**

**MR. MARK HANSEN, CHAIRMAN  
MR. KEVIN VAUGHAN, VICE-CHAIRMAN  
MS. WANDA CHISM  
MR. WRIGHT COX  
MRS. CATHY MESSERLY**

- I. CALL TO ORDER:** The Collierville Schools Board Business meeting was called to order by Vice-Chairman Kevin Vaughan at 6:00 p.m.
- II. ROLL CALL:** Roll call was taken by Vice-Chairman Kevin Vaughan and four of the five school board members were present, representing a quorum. Mr. Mark Hansen was absent.
- III. MOMENT OF SILENCE:** A moment of silence was observed.
- IV. PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Board Member Wright Cox.
- V. PUBLIC COMMENTS:**  
There were no public comments.
- VI. APPROVAL OF AGENDA:**  
**Recommendation:** It is recommended that the Collierville Schools Board of Education approve the agenda for the August 11, 2015 as presented by the Superintendent.

Cathy Messerly made motion to approve the agenda as presented by the Superintendent. The motion was seconded by Wanda Chism and unanimously approved by the board.

Wanda Chism	Aye
Wright Cox	Aye
Mark Hansen	Absent
Cathy Messerly	Aye
Kevin Vaughan	Aye

**VII. BUSINESS AFFAIRS**

• **APPROVAL OF THE MINUTES OF THE JULY 14, 2015 BUSINESS MEETING**

**Recommendation:** It is recommended that the Collierville Schools Board of Education approve minutes of the July 14, 2015 Board Business Meeting.

Wright Cox made motion to approve the minutes for the July 14, 2015 Board Business Meeting as presented. The motion was seconded by Wanda Chism and unanimously approved by the board.

Wanda Chism	Aye
Wright Cox	Aye
Mark Hansen	Absent
Cathy Messerly	Aye
Kevin Vaughan	Aye

• **APPROVAL OF THE JUNE 2015 MONTHLY FINANCIAL STATEMENTS**

**Recommendation:** It is recommended that the Collierville Schools Board of Education approve the June 2015 Monthly Financial Statements.

Cathy Messerly made motion to approve the June 2015 Monthly Financial Statements. The motion was seconded by Wright Cox and unanimously approved by the board.

Wanda Chism	Aye
Wright Cox	Aye
Mark Hansen	Absent
Cathy Messerly	Aye
Kevin Vaughan	Aye

**VIII. REPORTS:**

**Vice-Chairman's Report**

Mr. Vaughan reported on the following items:

- We are very grateful and thankful for all our administrators and teachers. It has been a very quiet start to the beginning of the school year which is a testament to your professionalism.
- We look forward in seeing the accountability results explained to us.
- We work hard to keep church and state separate. Whenever our students have needs, our churches come to the fore front and Mr. Vaughan wants to thank all of our houses of worship in town that love on our children.

**Superintendent's Report**

Mr. Aitken reported on the following items:

- The first two days of school have gone fairly smoothly. We are at 97% of our projected enrollment after the first day.
- Transportation experienced some typical first day issues, particularly in the afternoon, but staff has worked with both Durham and school staffs to resolve those, and things went much better this afternoon. It will take a while for car lines to move out. We are also evaluating bus routes and numbers on buses.
- Nutrition services also went well and we had few difficulties with our registers and flow. Now the challenge is getting more kids to eat. We will begin pushing that campaign hard after the first week.
- We are also meeting with our custodial services provider to ensure that our schools are adequately cleaned and staffed. I will update you more on this issue after that meeting.
- An exciting project that will begin in Collierville Schools and is sponsored by the Rotary Foundation and spearheaded by our very own Schilling Farms Principal, and current Collierville Rotary president Mr. Jeff Jones. It is called the Dictionary Project and through the efforts of the local Rotary Club and Foundation will provide a thesaurus to every third grader in our five elementary schools. This will serve approximately 650 third graders. We are excited about the project and the benefits of it to our students. A huge thanks should be given to Jeff and Dr. Barbara Guffey, who will be coordinating the effort.
- We are finalizing the land agreement on the new High School Project. Our team interviewed construction firms last week and we are also finalizing that selection. We had some great responses to our bid request and some outstanding presentations from several reputable firms. The Town is also diligently working on details for the bond sale. We will be busy over the next month with the remaining pieces needed to get started on the project.
- We have been working diligently on our Booster/SSO/Athletics handbook and policies and procedures. This is a monumental task, but a necessary one as ensure our policies and procedures are in compliance with state and federal laws and regulations. We have met with school staff members all spring and summer to draft the Athletics Handbook. The latest draft copy is in your packet. We will begin meeting with athletic coaches, principals, and support organization presidents to discuss and disseminate the needed information.
- The Chamber Luncheon will be held Wednesday at Ridgeway Country Club and Senator Mark Norris will be the guest speaker.
- We are discussing the Alternative School Agreement tonight. Both Nancy Kelley and Mr. Aitken have visited the site at Houston High School. Things are going well and students are settling in to a new environment. We currently have six students there and Nancy Kelley is our liaison working with Germantown School District.

**IX. CONSENT ITEMS**

• **APPROVAL OF REVISED POLICY #2.800, EXPENDITURE OF FUNDS**

**Recommendation:** It is recommended that the Collierville Schools Board of Education approve the revised policy #2.800, Expenditure of Funds as presented by the Superintendent.

Wright Cox made motion to approve the revised policy #2.800, Expenditure of Funds as presented by the Superintendent. The motion was seconded by Cathy Messerly and unanimously approved by the board.

Wanda Chism	Aye
Wright Cox	Aye
Mark Hansen	Absent
Cathy Messerly	Aye
Kevin Vaughan	Aye

• **APPROVAL OF THE REVISED POLICY #2.805, PURCHASING**

**Recommendation:** It is recommended that the Collierville Schools Board of Education approve the revised policy #2.800, Purchasing as presented by the Superintendent.

Wright Cox made motion to approve the revised Policy #2.805, Purchasing as presented by the Superintendent. The motion was seconded by Cathy Messerly and unanimously approved by the board.

Wanda Chism	Aye
Wright Cox	Aye
Mark Hansen	Absent
Cathy Messerly	Aye
Kevin Vaughan	Aye

**X. RECOMMENDED ITEMS**

• **APPROVAL OF REVISING THE OCTOBER BOARD MEETING DATE**

**Recommendation:** It is recommended that the Collierville Schools Board of Education approve changing the October 13, 2015 Board Meeting to October 6, 2015.

Wright Cox made motion to approve changing the October 13, 2015 Board Meeting to October 6, 2015 as presented by the Superintendent. The motion was seconded by Wanda Chism and unanimously approved by the board.

Wanda Chism	Aye
Wright Cox	Aye
Mark Hansen	Absent
Cathy Messerly	Aye
Kevin Vaughan	Aye

• **APPROVAL OF AGREEMENT FOR ALTERNATIVE SCHOOL SERVICES BETWEEN GERMANTOWN MUNICIPAL SCHOOL DISTRICT AND COLLIERVILLE SCHOOLS DISTRICT**

**Recommendation:** It is recommended that the Collierville Schools Board of Education approve the agreement for Alternative School Services between Germantown Municipal School District and Collierville Schools District as presented by the Superintendent.

Wanda Chism made motion to approve the agreement for Alternative School Services between Germantown Municipal School District and Collierville Schools District as presented by the Superintendent. The motion was seconded by Wright Cox and unanimously approved by the board.

Wanda Chism	Aye
Wright Cox	Aye
Mark Hansen	Absent
Cathy Messerly	Aye
Kevin Vaughan	Aye

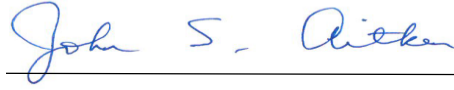
**XI. ADJOURNMENT**

With no further comments or objections, the meeting was adjourned at 7:00 p.m.



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J. Mark Hansen, *Chairman*



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John S. Aitken, *Superintendent*