

**MINUTES OF THE BOARD BUSINESS MEETING
COLLIERVILLE SCHOOLS BOARD OF EDUCATION
MAY 11, 2015**

MR. MARK HANSEN, CHAIRMAN
MR. KEVIN VAUGHAN, VICE-CHAIRMAN
MS. WANDA CHISM
MR. WRIGHT COX
MRS. CATHY MESSERLY

- I. **CALL TO ORDER:** The Collierville Schools Board Business meeting was called to order by Chairman Mark Hansen at 5:57 p.m.
- II. **ROLL CALL:** Roll call was taken by Chairman Mark Hansen and four of the five school board members were present, representing a quorum. Ms. Wanda Chism was absent.
- III. **MOMENT OF SILENCE:** A moment of silence was observed.
- IV. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Chairman Mark Hansen.
- V. **PUBLIC COMMENTS:**
There were no public comments.

VI. RECOGNITIONS:

- **RETIREES:**

Collierville Schools Board of Education would like to honor our teachers and staff members who have given a lot of years, time and commitment to our children in the Collierville community. We have honored them with a reception as a small token of our appreciation, but mostly wanted to acknowledge them publicly for their many years of service and commitment to our children and everything they have done for us. We will miss you, but we are happy for you! Please come down front as your name is called:

Maureen Bagwell	Collierville High School	Laura Baxter	Sycamore Elementary
Patricia Bell	Collierville High School	Judith Brauninger	Tara Oaks Elem
Glenn Calderon	Collierville High School	Donna Clayton	Collierville Middle
Leslie Cuicchi	Crosswind Elementary	Cheryle Day	Tara Oaks Elem
Belinda Emerson	Collierville Elem	Donna Fields	Collierville Middle
Donna Fields	Collierville Middle	Lori Finney	Collierville Elem
Pamela Flatt	Bailey Station	William Harris	Schilling Farms
Pam Higginbotham	Collierville Middle	Brenda Plunk	Sycamore Elementary
Martha Reese	Crosswind Elementary	Deborah Robinson	Tara Oaks Elem
Patricia Sepko	Tara Oaks Elementary	Brenda Silberman	Bailey Station
Deborah Thompson	Collierville Middle		

- **ASPIRING ADMINISTRATORS**

Collierville Schools started their first year of the Aspiring Administrators Academy. The first group of administrators who were recognized were:

Michelle Miller	Bailey Station	Ann Taylor	Bailey Station
Casye Guyette	Bailey Station	Antoinette Flynn	Bailey Station
Laurie Waycaster	Collierville Elem	Emily Taylor	Collierville High
Lauren Balentine	Collierville High	Keith Salter	Collierville High
Jonathan Kinney	Collierville High	Thomas Dixon	Collierville High
Marina Brashear	Collierville High	Larissa McCoy	Collierville High
Eboni Leake	Collierville High	Michael Wilson	Collierville High

Kenneth Mears	Collierville High	Geraldine McBride	Collierville High
Brooke Parker	Collierville High	Lisa Beauford	Collierville Middle
Letitia Sutherlin	Collierville Middle	Edward Ducey	Collierville Middle
Sharon Grele	Collierville Middle	Dwight Spain	Collierville Middle
Ann Lowe	Crosswind Elem	Melissa Gibbs	Schilling Middle
LaTonya Mercer	Schilling Middle	Dhawn Buchanan	Schilling Middle
Chris Murray	Schilling Middle	Sara Strickland	Sycamore Elem
Christina Berry	Sycamore Elem	Jennifer Conti	Sycamore Elem
Ferrolyn Bilbrew	Sycamore Elem	Adriana Rhea	Sycamore Elem
Julia Wilson	Sycamore Elem	Tambe Howlett	Tara Oaks Elem
Tracy James	Tara Oaks Elem	Amy Smith	Tara Oaks Elem
Rachel Childs	Tara Oaks Elem		

- **AUTISM AWARENESS**

Kate Turner, teacher of Sycamore Elementary and Amber Lombardo of Webz Advertising helped organized the Autism Awareness campaign of the selling of Lighting Up the Schools Blue T-Shirts.

Collierville Schools celebrated World Autism Day by Lighting Up the Schools Blue and joined millions around the world with social media and selfies on face book and twitter and this brought awareness and education to our students, schools and teachers and to our community. Ms. Turner was really excited to partner up with Amber Lombardo of Webz Advertising and help promote the day and the design of the t-shirt.

Amber stated that it was an honor to work on this project and she is continually surprised and amazed by the heart of Collierville to take care of these kids. They were hoping for a sale of 50 t-shirts, but 300 t-shirts were sold. As a result of the proceeds, they will be giving to Autism Speaks a check in the amount of \$2,000.00 on behalf of Collierville Schools.

VII. APPROVAL OF AGENDA:

Recommendation: It is recommended that the Collierville Schools Board of Education approve the agenda for the May 11, 2015 Board Business Meeting as presented by the Superintendent.

Wright Cox made motion to approve the agenda as presented by the Superintendent. The motion was seconded by Cathy Messerly and unanimously approved by the board.

Wanda Chism	Absent
Wright Cox	Aye
Mark Hansen	Aye
Cathy Messerly	Aye
Kevin Vaughan	Aye

VIII. BUSINESS AFFAIRS

- **APPROVAL OF THE MINUTES OF THE APRIL 14, 2015 BUSINESS MEETING & MINUTES OF THE APRIL 28, 2015 SPECIAL CALLED MEETING**

Recommendation: It is recommended that the Collierville Schools Board of Education approve minutes of the April 14, 2015 Board Business Meeting and minutes of the April 28, 2015 Special Called Meeting.

Kevin Vaughan made motion to approve the minutes for the April 14, 2015 and April 28, 2015 as presented. The motion was seconded by Cathy Messerly and unanimously approved by the board.

Wanda Chism	Absent
Wright Cox	Aye
Mark Hansen	Aye
Cathy Messerly	Aye
Kevin Vaughan	Aye

- **APPROVAL OF THE MARCH 2015 MONTHLY FINANCIAL STATEMENTS**

Recommendation: It is recommended that the Collierville Schools Board of Education approve the March 2015 Financial Statements.

Wright Cox made motion to approve the March 2015 Monthly Financial Statements. The motion was seconded by Cathy Messerly and unanimously approved by the board.

Wanda Chism	Absent
Wright Cox	Aye
Mark Hansen	Aye
Cathy Messerly	Aye
Kevin Vaughan	Aye

- **APPROVAL OF THE 2015-2016 GENERAL BUDGET**

Recommendation: It is recommended that the Collierville Schools Board of Education approve the 2015-2016 General Fund Budget.

Cathy Messerly made motion to approve the 2015-2016 General Fund Budget. The motion was seconded by Wright Cox and unanimously approved by the board.

Wanda Chism	Absent
Wright Cox	Aye
Mark Hansen	Aye
Cathy Messerly	Aye
Kevin Vaughan	Aye

- **APPROVAL OF THE 2015-2016 SPECIAL REVENUE FUND BUDGET AND DISCRETIONARY GRANTS BUDGET**

Recommendation: It is recommended that the Collierville Schools Board of Education approve the 2015-2016 Special Revenue Fund Budget and Discretionary Grants Budget.

Wright Cox made motion to approve the 2015-2016 Special Revenue Fund Budget and Discretionary Grants Budget. The motion was seconded by Cathy Messerly and unanimously approved by the board.

Wanda Chism	Absent
Wright Cox	Aye
Mark Hansen	Aye
Cathy Messerly	Aye
Kevin Vaughan	Aye

- **APPROVAL OF THE SUPERINTENDENT PERFORMANCE EVALUATION INSTRUMENT**

Recommendation: It is recommended that the Collierville Schools Board of Education approve the Superintendent Performance Evaluation Instrument.

Wright Cox made motion to approve the Superintendent Performance Evaluation Instrument. The motion was seconded by Cathy Messerly and unanimously approved by the board.

Wanda Chism	Absent
Wright Cox	Aye
Mark Hansen	Aye
Cathy Messerly	Aye
Kevin Vaughan	Aye

IX. REPORTS:

Chairman's Report

Chairman Hansen stated that we now have a superintendent evaluation process set up in our school system. We can now move forward and build on it from year to year. The Superintendent Performance Evaluation Instrument was a very important process that our system needed.

As, we are approaching the end of the school year we have lots of activities happening – award programs, baccalaureate services and graduation! The baccalaureate service was held at Collierville Methodist Church. It was very well attended by parents and students. This is a non-compulsory event, but there were so many students that attended that additional seats had to be found. This was a wonderful ending to the school year! We are very fortunate to have the leadership in the Senior Class at Collierville High School. Mr. Hansen is very proud of the students, teachers and administrators. Even though there is an overcrowded situation at the high school, they do a phenomenal job to make the school year flow with minimal disruption to the children.

Another issue we faced this past year, was the condition of the track. The process of getting the track fixed was a testament to local control that we chose when we created Collierville Schools. It was a grassroots situation where students, coaches and parents came to us individually and said they needed the track repaired. Even though, we did not have the money in the budget, we went to the Board and Mayor of Alderman and the Town Administrator and told them we had a problem that needed to be fixed. We owe the Town a huge thanks as they appropriated the funds for this improvement to occur. The track has been repaved, resurfaced and is in the process of being striped. Additionally, Mr. Vaughan also went to St. George's School and in a spirit of cooperation they agreed to allow us to use their track for dragon relays at their facilities. All in all it was done locally, quickly and satisfactorily. The board was very pleased with the work of the Superintendent and Mr. Simpson in getting this project on its way to completion. We were very responsive to the children and had this problem fixed and it shows where our local control really works.

Superintendent's Report

Superintendent Aitken first of all thanked Collierville Middle School for hosting our meeting tonight. Also, thanks to our Curriculum and Human Resource Departments for their work in preparation for the retiree reception.

Superintendent Aitken noted that we are closing a successful first school year as Collierville Schools. It has been a rewarding journey and we plan to celebrate that journey over the next two weeks. Thanks to everyone for their patience and hard work.

The Collierville High School Senior Awards ceremony will be Tuesday night, May 12th @ 6:00 p.m. at the Collierville High School Auditorium. This is always a special event and he is always amazed and encouraged by the accomplishments of our seniors each year and this year's class is a truly outstanding one.

Graduation exercise will be held Thursday night, May 14th @ 7:00 p.m. at Bellevue Baptist Church.

He will be the speaker at the Chamber of Commerce meeting Wednesday – May 13, 2015 at 11:45 a.m. to discuss the successes and future opportunities of Collierville Schools.

He congratulated two members of his leadership team for being selected to statewide leadership positions. Anita Hays has been named upcoming president of TASBO (Tennessee Association of School Business Officials) and Dr. Russell Dyer was named Co-President of MASS (Metropolitan Area School Systems).

Our baseball and softball teams won district championships last week and we are competing in regional competition beginning tonight – May 11, 2015. We wish them luck!

Congratulations to Mrs. Shelli Brasher for being named the Air Force Association Cook Chapter Teacher of the Year. She will now compete for the state award.

Go Grizz!

X. CONSENT ITEMS

Recommendation: It is recommended that the Collierville Schools Board of Education approve the following consent items as presented by the Superintendent.

- Approval of the revised Policy #4.600, Grading System
- Approval of the revised Policy #4.603, Promotion and Retention
- Approval of the revised Policy #4.605, Graduation Requirements
- Approval of the revised Policy #6.312, Use of Personal Communication Devices and Electronic Device

Kevin Vaughan made motion to approve the Consent Agenda as presented by the Superintendent. The motion was seconded by Wright Cox and unanimously approved by the board.

Wanda Chism	Absent
Wright Cox	Aye
Mark Hansen	Aye
Cathy Messerly	Aye
Kevin Vaughan	Aye

XI. RECOMMENDED ACTIONS

- **APPROVAL OF REVISED POLICY #3.600, INSURANCE MANAGEMENT**

Recommendation: It is recommended that the Collierville Schools Board of Education approve the Revised Policy #3.600, Insurance Management as presented by the Superintendent.

Wright Cox made motion to approve the Revised Policy #3.600 Insurance Management as presented by the Superintendent. The motion was seconded by Cathy Messerly and unanimously approved by the board.

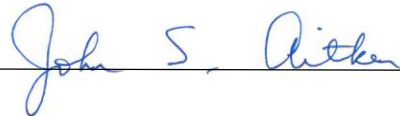
Wanda Chism	Absent
Wright Cox	Aye
Mark Hansen	Aye
Cathy Messerly	Aye
Kevin Vaughan	Aye

XII. ADJOURNMENT

With no further comments or objections, the meeting was adjourned at 6:40 p.m.



J. Mark Hansen, *Chairman*



John S. Aitken, *Superintendent*