

Collierville Schools Board of Education

Monitoring: Review: Annually, in February	Descriptor Term: Staff Positions	Descriptor Code: 5.116	Issued Date:
		Rescinds:	Issued:

1 **CREATION OF POSITION**

2
3 All staff positions shall be approved through the budget process in accordance with an organizational
4 plan submitted by the director of schools.¹

5
6 The director of schools may revise the organizational plan as long as budgetary amounts are not
7 exceeded and board policy is not violated. In the event of reorganization, the director of schools
8 shall adhere to all applicable reduction in force guidelines and shall inform, in a timely manner, the
9 Board of the change and include the change in the director's report at the next board meeting. If changes
10 in personnel create additional encumbrances on a future budget, prior approval of the Board is required.

11
12 **REDUCTION IN FORCE**

13
14 When it becomes necessary to reduce the number of positions in the system because of a decrease in
15 enrollment or for other good reasons, the Board shall abolish the positions. The Board or the director
16 of schools, as appropriate, shall dismiss such employees as may be necessary.²

17
18 **Licensed Personnel**

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20 Reductions in staff shall be made in an attempt to have the least detrimental effect on children. In
21 general, this objective dictates a staff reduction policy which:

- 22
23 1. Retains the most effective teachers;
24 2. Avoids undue increases in class size; and
25 3. Provides consideration for the exceptional teacher without exclusive emphasis on seniority.

26
27 The elimination of a position does not necessarily mean the person occupying the position will be dis-
28 missed. When an employee is released, the director of schools shall make the decision based upon a
29 composite of the following criteria:

- 30
31 1. Effectiveness in teaching and in related professional responsibilities evidenced by teacher
32 evaluation;
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34 2. Adaptability to other assignments (academic and extracurricular);
35
36 3. Evidence of professional growth as well as specialized or advanced training;
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38 4. Previous history of grade levels and subject areas taught; and
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5. Type, length and quality of service made to the teaching profession and the school system.

1
2 When a teacher is released because of reduction in staff, the teacher shall be given written notice of
3 release explaining the circumstances or conditions making dismissal necessary.
4

5 **Non-Licensed Personnel**

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7 When a non-licensed employee is released because of a reduction in the number of support positions,
8 the director of schools shall give the employee written notice of dismissal explaining the circumstances
9 or conditions making termination of employment necessary.³
10

11 The contract of each non-licensed employee shall contain a statement regarding the reduction in force
12 policy.
13

14 **RECALL**

15

16 The director of schools shall maintain a preferred re-employment list for tenured teachers whose posi-
17 tion is abolished.³ The fitness of any teacher for re-employment shall be determined on the basis of
18 the teacher's competence, compatibility and suitability to properly discharge the duties required by the
19 position with consideration for the best interests of the students in the school where the vacancy exists.²
20

21 It shall be the responsibility of the separated teacher to notify the director of schools in writing of his/her
22 availability and current address. A professional employee who is placed on the preferred re-employment
23 list and subsequently refuses the offer of a comparable position shall be removed from the preferred list.⁴
24

25 Any teacher who has been on the preferred list for re-employment for two (2) consecutive years shall,
26 by April 1 of the second consecutive year, receive notice that the teacher's name shall be removed
27 from the list. The director shall send the notice to the last known address of the teacher. A teacher who
28 wishes to remain on the preferred list for re-employment after the second year shall notify the director
29 of schools in writing by April 15 of the second year and each subsequent year of his or her desire to
30 remain on the preferred list for re-employment.⁴
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32 Employees returning from lay-off shall have all previously accrued sick leave and years of service re-
33 instated, but they shall not receive benefits for the period of the layoff.
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38 **Legal References:**

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- 40 1. OP Tenn. Atty. Gen. 93-66 (November 29, 1993)
- 41 2. TCA 49-5-409(c); TCA 49-2-301 (b)(1)(EE)
- 42 3. TCA 49-5-511(b)(1)
- 43 4. TCA 49-5-511(b)(4)

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Collierville Schools Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: Student Goals	Descriptor Code: 6.100	Issued Date:
		Rescinds:	Issued:

1 In order to establish an environment that is conducive to learning, the Board establishes the following
2 goals:
3

- 4 1. To assure all students the same educational opportunities regardless of race, color, creed,
5 religion, ethnic origin, sex or disabilities. ¹
6
- 7 2. To protect and observe the legal rights of students;
8
- 9 3. To educate students with respect and encouragement;
10
- 11 4. To provide an environment where students can learn personal and civic responsibility for their
12 actions through meaningful experiences;
13
- 14 5. To discipline students in a fair and constructive manner;
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- 16 6. To provide for the safety, health and welfare of students; and
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- 18 7. To promote faithful attendance and diligent effort.
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34 Legal Reference:

- 35 1. 20 U.S.C. § 1703; TCA 49-6-3109
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Cross References:

School District Goals 1.700
Instructional Goals 4.100
Discrimination/Harassment 6.304

Collierville Schools Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: Compulsory Attendance Ages	Descriptor Code: 6.201	Issued Date:
		Rescinds:	Issued:

1 Children between the ages of six (6) and seventeen (17) years, both inclusive, must attend a public or
2 private school.¹ A parent/guardian or legal custodian who believes that their child is not ready to at-
3 tend school at the designated age of mandatory attendance may make application to the principal of
4 the public school which the child would attend for a one (1) semester or one year deferral in required
5 attendance. Any such deferral shall be reported to the superintendent by the principal.² Under certain
6 circumstances, the Board may temporarily excuse students from complying with the provisions of the
7 compulsory attendance law.³

8
9 Any child residing within the state who is or will be five (5) years of age on or before August 15, who
10 makes application for admission, shall be enrolled in the school designated by the Board.⁴

11
12 If a child will be five (5) years of age on or before September 30, such child's parent(s)/legal guardian(s)
13 may request that the child be admitted into kindergarten. Upon a request, the superintendent shall
14 administer an evaluation and examination. If the results indicate that the child is sufficiently mature
15 emotionally and academically, then the child may be enrolled into kindergarten. The superintendent
16 shall develop procedures and forms to implement the provisions of this policy.

17
18 No child shall be eligible to enter first grade without having attended an approved kindergarten program.⁵

19
20 A child entering a special education program shall be no less than three (3) years of age.⁶

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22 A person eighteen (18) years of age or older who applies for admission must have the application ap-
23 proved by the principal and superintendent when:

- 24
25 1. He/she fails to enroll within thirty (30) calendar days after school officially starts; or
26 2. He/she has dropped out of school and wants to re-enter.

27
28 The compulsory attendance law shall not apply to the following:⁷

- 29
30 1. A student who has received a diploma or other certificate of graduation;
31 2. A student who is enrolled and making satisfactory progress in a course leading to a GED;
32 3. A student who is six (6) years or younger and whose parent or guardian has filed notice of intent
33 to conduct home school with the superintendent; or
34 4. A student enrolled in a home school who has reached the age of seventeen (17).

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36 Legal References:

- 37 1. TCA 49-6-3001 (c)(1)
38 2. TCA 49-6-3001 (c)(5)
39 3. TCA 49-6-3005
40 4. TCA 49-6-201 (b)(3); TCA 49-6-3001 (b)(1)
41 5. TCA 49-6-201 (8)(d)
6. 20 U.S.C. Sec 5. 1400-1485

Cross References:

- Special Education Program 4.202
Adult Education Program 4.208
Special Education Students 6.500

Collierville Schools Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: School Admissions	Descriptor Code: 6.203	Issued Date:
		Rescinds:	Issued:

1 Any student entering school for the first time must present:

- 2
- 3 1. A birth certificate or officially acceptable evidence of date of birth at the time of registration;
 - 4 2. Evidence of a current medical examination.² There shall be a complete medical examination of every
 - 5 student entering school for the first time; and
 - 6 3. Evidence of state-required immunization.³

7 The name used on the records of a student entering school must be the same as that shown on the birth certificate
8 unless evidence is presented that such name has been legally changed through a court as prescribed by law. If the
9 parent does not have or cannot obtain a birth certificate, then the name used on the records of such student will
10 be the same as that shown on documents which are acceptable to the school principal as proof of date of birth.

11 A child whose care, custody and support have been assigned to a resident of the district by a power of attorney or
12 order of the court shall be enrolled in school provided appropriate documentation has been filed with the district
13 office.⁴

14 A student may transfer into the school system at any time during the year if his/her parent(s) or legal guardian
15 moves his/her residence into the school system.

16 If a student has at any time been adjudicated delinquent for any offense listed in TCA 49-6-3051(b), the parents/
17 guardians and a school administrator of any school having previously received similar notice from the juvenile
18 court or another source, shall provide to the school principal/designee, the abstract provided under TCA 37-1-153
19 or TCA 37-1-154 or other similar written information when any such student:

- 20
- 21 (1) Initially enrolls in an LEA;
 - 22 (2) Resumes school attendance after suspension, expulsion or adjudication of delinquency; or
 - 23 (3) Changes schools within this state.

24 This information shall be shared only with school employees who have responsibility for classroom instruction of
25 the student and the school counselor, social worker or psychologist who is developing a plan for the child while
26 in the school, and the school resource officer. Such information is otherwise confidential and shall not be released
27 to others, and the written notification shall not become a part of the student's record.⁵

28 **PROOF OF RESIDENCY**

29 Unless otherwise prohibited by law, parents/legal guardians/custodians having lawful control of students (proof
30 of legal custody shall be required) must provide the following proof of residence in order to enroll a child in the
31 Collierville School System.

32 **GENERAL PROOF OF RESIDENCY**

33 The parents/legal guardians/custodians having lawful control of the student must provide two (2) of the following
34 items listed below:

- 35
- 36 1. Most recent MLGW or municipal water bill of the owner, renter or lessee of the home in which the

- 1 student will reside during the current school year;
- 2 2. Mortgage statement or deed of the owner of the home in which the student will reside during the cur-
- 3 rent school year;
- 4 3. Lease of the lessee of the home in which the student will reside during the current school year;
- 5 4. Rental Agreement of the renter of the home in which the student will reside during the current school
- 6 year;
- 7 5. Real Estate tax receipt;
- 8 6. Public assistance/government benefits check, card, or papers;
- 9 7. In the event that two (2) of the items listed above cannot be provided, residency may be established by
- 10 submitting other documentation deemed to be appropriate proof of residence by the department
- 11 responsible for verifying residency.

SHARED RESIDENCY REQUIREMENTS

12 Unless otherwise prohibited by law, in the case in which a student resides with his/her parents/legal guardians/cus-

13 todians having lawful control of the student in the home of someone else, the following proof of shared residency

14 must be provided in order to enroll a child in the Collierville School System:

- 15 A. Unless otherwise approved by the department responsible for verifying residency, the homeowner
- 16 of the home in which the student resides must accompany the parents/legal guardians/custodians to
- 17 registration and provide two (2) of the items listed in the General Proof of Residency Section above;
- 18 and
- 19 B. The parents/legal guardians/custodians having lawful control of the student claiming shared residency
- 20 must provide two (2) of the following items listed below:
- 21 1. Car registration of the parent/legal guardian/custodians having lawful control of the student bearing the
- 22 address at which the student will be residing during the current school year;
- 23 2. Voter registration of the parent/legal guardian/custodians having lawful control of the student bearing
- 24 the address at which the student will be residing during the current school year;
- 25 3. Payroll stub of the parent/legal guardian/custodians having lawful control of the student bearing the
- 26 address at which the student will be residing during the current school year;
- 27 4. Three (3) significant pieces of mail with a forwarding sticker bearing the address at which the student
- 28 will be residing during the current school year;
- 29 5. Government Assistance Communication directed to the parent/legal guardian/custodians having lawful
- 30 control of the student bearing the address at which the student will be residing during the current
- 31 school year.
- 32 6. In the event that two (2) of the items listed directly above cannot be provided, residency may be estab-
- 33 lished by submitting other documentation deemed to be appropriate proof of residence by the depart-
- 34 ment responsible for verifying residency. The parents/legal guardians/custodians of homeless students
- 35 shall not be subject to the provisions outlined in the Shared Residency Requirements section above.
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40 Legal References:

- 41
- 42 1. TCA 49-6-3008(b) 3. TCA 49-6-5001(c) 5. TCA 49-6-3051
- 43 2. TRR/MS 0520-1-3-.08(2)(a); 4. TCA 49-6-3001(c)(6); TCA 37-1-131(a)(2)
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Collierville Schools Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: Attendance of Non-Resident Students	Descriptor Code: 6.204	Issued Date:
		Rescinds:	Issued:

A. General Transfer Provisions. Students residing outside the boundaries of the Collierville Municipal School (hereinafter "Collierville Schools" or the "District") system may attend schools within the system under the following conditions:

1. Non-resident student applications must be approved by the Superintendent. ¹
2. Non-resident students must provide transportation to and from school. There shall be no obligation for Collierville Schools to provide transportation to non-resident students. ²
3. Non-resident students must apply during Collierville Schools' open enrollment period in the spring of each year. The District shall communicate the application period to the public annually, and applications received after this period will be considered on a case-by-case basis. Applications made less than two (2) weeks prior to the beginning of the school year or during the school year require approval of the sending district. ³
4. Non-resident students must apply in accordance with applicable state law and Collierville Board of Education policy. ⁴

B. Tuition.

1. Non-resident students residing in Shelby County shall not pay tuition to attend Collierville Schools.
2. Non-resident, out-of-county applications shall be considered on a case-by-case basis, and such out-of-county students must pay tuition at a rate established annually by the Board, which may not exceed per student, per annum, an amount equal to the amount of funds actually raised and used for school purposes by Collierville Schools, divided by the number of students in average daily attendance in Collierville Schools during the preceding school year. ⁵ Any per student tuition payment shall be reduced by any amount of funds transferred by the transferring pupil's county of residence under state law.
3. Out-of-state, non-resident applications shall be considered on a case-by-case basis, ⁶ and such out-of-state students must pay tuition at the same rate as the average cost per student (state and local funds) in the system attended. ⁷
4. Students who become residents of the District shall be refunded any unused portion of tuition on a pro-rata basis. When payment is not made on all or any part of the required tuition for a previous year, the student(s) shall be excluded from future attendance until all prior and current tuition is paid.

C. Priorities. Non-Resident students will be considered for attendance in Collierville Schools based on the following priorities:

- Priority 1. Non-resident students who are children of full-time employees of Collierville Schools. ⁸
- Priority 2. Non-resident students currently enrolled in one of the eight (8) Collierville schools.
- Priority 3. Non-resident students whose siblings are currently enrolled in one of the eight (8) Collierville schools.

1 Priority 4. Non-resident students who are children of full-time employees of the Town of Collierville.

2
3 Priority 5. In years when re-zoning anywhere in Shelby County is to become effective, those non-resident students
4 residing in an area that is closer to the Collierville school they wish to attend than to the school to
5 which they have been rezoned.

6
7 Priority 6. Non-resident students residing within Shelby County.

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9 Priority 7. Non-resident students residing outside Shelby County but within the State of Tennessee.

10 **D. Criteria.** The feasibility of approving non-resident applications for admission shall consider, but not be limited
11 to, educational capacity, staffing, and general program offerings. Failure to provide and maintain a satisfactory
12 academic, discipline, and attendance record may result in the denial of a non-resident application for admission.

13
14 **E. Re-Enrollment.** Acceptance for a given year does not guarantee continued acceptance in subsequent years,
15 and applications must be filed annually. The Board shall establish a deadline by which it will provide notice of
16 eligibility for re-enrollment to non-resident students and shall communicate that date to the public annually. Not-
17 withstanding the transfer priorities stated above, a non-resident transfer students' failure to maintain a satisfactory
18 academic, discipline, and attendance record with Collierville Schools may result in the denial of a non-resident
19 application for re-enrollment. ⁹

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Legal References:

- 38 1. TCA 49-6-3104; TCA 49-6-3105; TRR/MS 0520-1-2-.03(11)(f-i)
- 39 2. TCA 49-6-3104
- 40 3. TCA 49-6-3104; 49-6-3105
- 41 4. TCA 49-6-3102(e)
- 42 5. TCA 49-6-3003(a).
- 43 6. TCA 49-6-3108
- 44 7. TCA 49-6-403(f)
- 45 8. TCA 49-6-3113
- 46 9. TCA 49-6-3105.

Collierville Schools Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: Student Assignments	Descriptor Code: 6.205	Issued Date:
		Rescinds:	Issued:

1 **TO SCHOOLS**

2
3 Students, including those in kindergarten, shall attend the school to which they are assigned.¹

4
5 Parents may, within ten (10) days after the assignment, make application to the Board for a hearing
6 requesting a transfer to another school in the district.²

7
8 **TO CLASSES**

9
10 The principal shall be responsible for assigning all students to classes.

11
12 Students who enter the system from another school system are to be placed by the principal in the grade
13 and/or level as indicated by records from the former school. If the student's placement is inappropriate
14 in the grade or level assigned, he/she may be reassigned by the principal to another grade level. Parents
15 shall be kept advised.

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Legal Reference:

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32 1. TCA 49-6-3102-3103
33 2. TCA 49-6-3201
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Collierville Schools Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: Transfers Within the System	Descriptor Code: 6.206	Issued Date:
		Rescinds:	Issued:

1 Beginning with the month of March and through the month of June of the upcoming school year, a
 2 parent/guardian may request that his/her child attend a school within the system other than the one to
 3 which the child is zoned.** The superintendent or his/her designee shall review such requests and, if
 4 adequate space is available, grant such transfers unless a transfer would be adverse to the best interests
 5 of the child or the school system. If granted, the student must provide his/her own transportation to
 6 and from the school. ¹

7
 8 Except within the first ten (10) days of a school year where a parent/guardian may appeal the assignment
 9 of a student to Collierville Schools ² after a student has enrolled in one (1) school within the system,
 10 he/she shall not be permitted to transfer to another unless there is a change in residence of the student's
 11 parents or guardian outside the area in which the student enrolled. Any exception to this policy must
 12 be brought before the superintendent for evaluation and decision.

13
 14 Students whose families transfer their residence to another school within Collierville Schools after the
 15 first month of school may complete the school year at their former school. Students who present evi-
 16 dence that they will move during the school year and who desire to enroll in a new school in the new
 17 area may do so with prior written request for a change of school area. The superintendent or his/her
 18 designee may grant other exceptions to this policy for good and sufficient reasons.

19
 20 Principals shall allow credit for work transferred from other schools only when substantiated by official
 21 transcripts or successful completion of comprehensive written examinations approved, administered and
 22 graded by the principal or his/her designated representative. ³

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 35 Legal Reference:

- 36 1. TCA 49-2-128
- 37 2. TCA 49-6-3201
- 38 3. TRR/MS 0520-1-3-.03 (11)(a-e)

39 ** Not effective in event of federally-mandated desegregation order.

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 35 Cross Reference:

36 Student Assignments 6.205

Collierville Schools Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: Admission of Suspended or Expelled Students	Descriptor Code: 6.318	Issued Date:
		Rescinds:	Issued:

1 The Board may deny admission of any student (except those in state custody) who has been expelled
2 or suspended from another school system in Tennessee or another state even though the student has
3 established residency in the system in which he/she seeks enrollment.
4

5 After a request for enrollment is made, the director of schools or designee shall investigate the facts
6 surrounding the suspension/expulsion from the former school system and make a recommendation to
7 the Board to approve or deny the request.
8

9 The Board shall not deny enrollment beyond the length of the imposed suspension/expulsion.
10

11 If the action of the Board is to deny admission, the director of schools shall, on behalf of the Board of
12 Education, notify the Commissioner of Education of the decision.
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14 A student may be dismissed if it is determined subsequent to the enrollment that the student has been
15 suspended or expelled from the former school system.¹
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35 Legal Reference:

36 1. TCA 49-6-3401 (f); 20 U.S.C. A § 1232G(b)(4)(h)
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Cross References:

School Admissions 6.203
Student Records 6.600-604

Collierville Schools Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: Alternative School Programs	Descriptor Code: 6.319	Issued Date:
		Rescinds:	Issued:

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The Board shall operate an alternative school program for students in grades 7-12 who have been suspended or expelled from regular school programs.¹ Attendance in alternative school programs shall be mandatory, and students attending an alternative school located outside of the school district shall provide their own transportation.

Alternative school programs shall be operated in accordance with state laws and the rules of the State Board of Education ² and instruction shall proceed as nearly as practicable in accordance with the instructional programs at the student's home school.

The superintendent is authorized to develop appropriate procedures to implement this policy and to ensure compliance with relevant state laws and regulations.

- Legal Reference:
1. TCA 49-6-3402(a)
 2. TRR/MS 0520-1-2-.09

- Cross References:
- Special Education 4.202
 - Suspension/Expulsion/Remand 6.316
 - Disciplinary Hearing Authority 6.317
 - Special Education Students 6.500

Collierville Schools Board of Education

Monitoring: Review: Annually, in May	Descriptor Term: Special Education Students	Descriptor Code: 6.500	Issued Date:
		Rescinds:	Issued:

1 Special education students between the ages of three (3) and twenty-one (21), inclusive, shall receive
2 the benefit of a free appropriate public education. These students shall be educated with the general
3 student population to the maximum extent appropriate and should be placed in separate or special classes
4 only when the severity of the disability is such that education in regular classes, even with the use of
5 supplementary aids and services, cannot be accomplished satisfactorily.¹

6
7 Eligibility standards and options of service for special education services shall be based upon the criteria
8 specified in state regulations.²

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10 Students receiving special education services shall not be restrained, except as permitted by state law and
11 regulations.³

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Legal References:

- 37 1. TCA 49-10-103 (c) & (e)
38 2. TRR/MS 0520-1-9-.01, *et seq.*
39 3. Tenn. Code Ann. § 49-10-1301, *et seq.*, TRR/MS 0520-1-9-.23
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Collierville Schools Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: Homeless Students	Descriptor Code: 6.503	Issued Date:
		Rescinds:	Issued:

1 A homeless student shall have equal access to the same free, appropriate public education as provided
2 to other children and youths.¹

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4 Homelessness alone is not a sufficient reason to separate students from the mainstream school environment.
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6 The superintendent shall develop procedures to ensure that homeless students are recognized (adminis-
7 tratively) and that the appropriate and available services are provided for these students.
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36 Legal Reference:

- 37 1. McKinney-Vento Education Assistance Improvements
38 Act of 2001, Part C, § 721

36 Cross Reference:

37 Student Transportation 3.400
38 Parental Involvement 4.502
39 Promotion and Retention 4.603
40 School Admissions 6.203
41 Migrant Students 6.504
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Proposed 2014-2015 Collierville Schools' Instruction Calendar

WITH Veteran's Day Holiday and students returning on January 6, 2015

Before School Begins

July 28, 2014	(AM) PD (PM) Administrative Day*
July 29, 2014	Administrative Day & Student Registration Day
July 30, 2014	(AM) PD (PM) Administrative Day*
July 31, 2014	Professional Development Day*
August 1, 2014	Professional Development Day*

*New Teacher Induction will be embedded in Professional Development Days

First Semester				
Date	Day	Event	Students	Teachers
August 4	Monday	1 st day for Students	In	In
September 1	Monday	Labor Day	Out	Out
September 18	Thursday	Parent Conferences (3-6 p.m. & 4-7 p.m.)	In	In
September 19	Friday	Professional Dev. Day	Out	In
October 3	Friday	End of the 1 st 9 weeks	In	In
October 6-10	Monday-Friday	Fall Break	Out	Out
November 11	Tuesday	Veterans Day	Out	Out
November 26-28	Wednesday-Friday	Thanksgiving Break	Out	Out
December 17-19	Wednesday-Friday	Semester Exams	In	In
December 19	Friday	End of 2 nd Quarter	Out (1/2 day)	In (Full Day)
December 19	Friday	½ Administrative Day	Out (1/2 day)	In (Full Day)
December 22- January 2	Monday-Friday	Winter Break	Out	Out
Second Semester				
Date	Day	Event	Students	Teachers
January 5	Monday	Administrative Day	Out	In
January 6	Tuesday	Students Return	In	In
January 19	Monday	MLK Jr. Day	Out	Out
February 12	Thursday	Parent Conferences (3-6 p.m. & 4-7 p.m.)	In	In
February 13	Friday	Professional Dev. Day	Out	In
March 16-20	Monday-Friday	Spring Break	Out	Out
April 3	Friday	Good Friday	Out	Out
May 20-22	Wednesday-Friday	Semester Exams	In	In
May 22	Friday	½ Day Students	Out (1/2 day)	In (Full Day)
May 22	Friday	½ Administrative Day	Out	In (Full Day)

180 school days

89 Days- 1st Semester
91 Days- 2nd Semester

PD

July 28--5
July 30--5
July 31--1
Aug. 1--1
Sept. 19--1
Feb. 13--1

=====

5

Admin

July 28--5
July 29--1
July 30--5
Dec. 19--5
Jan. 5--1
May 22--5

=====

4

Conf

Sept. 18--5
Feb. 12--5

=====

1

	Key
Instructional Day	date
Non-Instructional Day	date
Half Day Students/Full Day Teachers	
School Holiday	
Administrative Day (no school students)	
Professional Development Day (no school students)	
Parent Teacher Conferences	
Student Registration Day	
Semester Exams	

Note: New Teacher Induction will be embedded in July 28 - Aug 1 Professional Development Days

Veteran's Day: Teachers/Students attend school with board resolution for embedded Veteran's Day curriculum/activities

	Dates	Instructional Days	Parent/Teacher Conferences	Administrative Days	Professional Development Days
pre-Q1	Jul 28 - Aug 1	0	0	2	3
Q1	Aug 4 - Oct 3	43	0.5	0	1
Q2	Oct 13 - Dec 19	46	0	0.5	0
Q3	Jan 6 - Mar 13	47	0.5	1	1
Q4	Mar 23 - May 22	44	0	0.5	0
Totals		180	1	4	5

YEAR AT A GLANCE

	JULY 2014	AUGUST 2014	SEPTEMBER 2014	OCTOBER 2014	NOVEMBER 2014	DECEMBER 2014	JANUARY 2015	FEBRUARY 2015	MARCH 2015	APRIL 2015	MAY 2015	JUNE 2015
S	1	1	1	1	1	1	1	1	1	1	1	1
M	2	2	2	2	2	2	2	2	2	2	2	2
T	3	3	3	3	3	3	3	3	3	3	3	3
W	4	4	4	4	4	4	4	4	4	4	4	4
T	5	5	5	5	5	5	5	5	5	5	5	5
F	6	6	6	6	6	6	6	6	6	6	6	6
S	7	7	7	7	7	7	7	7	7	7	7	7
M	8	8	8	8	8	8	8	8	8	8	8	8
T	9	9	9	9	9	9	9	9	9	9	9	9
W	10	10	10	10	10	10	10	10	10	10	10	10
T	11	11	11	11	11	11	11	11	11	11	11	11
F	12	12	12	12	12	12	12	12	12	12	12	12
S	13	13	13	13	13	13	13	13	13	13	13	13
M	14	14	14	14	14	14	14	14	14	14	14	14
T	15	15	15	15	15	15	15	15	15	15	15	15
W	16	16	16	16	16	16	16	16	16	16	16	16
T	17	17	17	17	17	17	17	17	17	17	17	17
F	18	18	18	18	18	18	18	18	18	18	18	18
S	19	19	19	19	19	19	19	19	19	19	19	19
M	20	20	20	20	20	20	20	20	20	20	20	20
T	21	21	21	21	21	21	21	21	21	21	21	21
W	22	22	22	22	22	22	22	22	22	22	22	22
T	23	23	23	23	23	23	23	23	23	23	23	23
F	24	24	24	24	24	24	24	24	24	24	24	24
S	25	25	25	25	25	25	25	25	25	25	25	25
M	26	26	26	26	26	26	26	26	26	26	26	26
T	27	27	27	27	27	27	27	27	27	27	27	27
W	28	28	28	28	28	28	28	28	28	28	28	28
T	29	29	29	29	29	29	29	29	29	29	29	29
F	30	30	30	30	30	30	30	30	30	30	30	30
S	31	31	31	31	31	31	31	31	31	31	31	31

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
JUL	28, 29, 30, 31			
AUG	4, 5, 6, 7, 8	13, 14, 15, 16, 17	5, 6, 7, 8, 9	MAR 23, 25, 26, 27
SEPT	11, 12, 13, 14, 15	20, 21, 22, 23, 24	12, 13, 14, 15, 16	30, 31
OCT	18, 19, 20, 21, 22	27, 28, 29, 30, 31	19, 20, 21, 22, 23	6, 7, 8, 9, 10
NOV	25, 26, 27, 28, 29	3, 4, 5, 6, 7	26, 27, 28, 29, 30	13, 14, 15, 16, 17
DEC	1, 2, 3, 4, 5	10, 11, 12, 13, 14	2, 3, 4, 5, 6	20, 21, 22, 23, 24
JAN	8, 9, 10, 11, 12	17, 18, 19, 20, 21	9, 10, 11, 12, 13	27, 28, 29, 30, 1
FEB	15, 16, 17, 18, 19	24, 25, 26, 27, 28	16, 17, 18, 19, 20	4, 5, 6, 7, 8
MAR	22, 23, 24, 25, 26	1, 2, 3, 4, 5	23, 24, 25, 26, 27	11, 12, 13, 14, 15
APR	29, 30, 1, 2, 3	8, 9, 10, 11, 12	2, 3, 4, 5, 6	18, 19, 20, 21, 22
MAY	6, 7, 8, 9, 10	15, 16, 17, 18, 19	9, 10, 11, 12, 13	
JUN	13, 14, 15, 16, 17	22, 23, 24, 25, 26	16, 17, 18, 19, 20	
JUL	29, 30, 31, 1, 2	6, 7, 8, 9, 10	13, 14, 15, 16, 17	

QUARTERS AT A GLANCE

BOARD RESOLUTION
Authorizing
Participation in the National Purchasing Cooperative

WHEREAS, the **COLLIERVILLE SCHOOLS BOARD OF EDUCATION, TENNESSEE** has elected to join the National Purchasing Cooperative (the "Cooperative" operating as "National BuyBoard", a program created for the benefit of school districts and other governmental entities nationwide; and

WHEREAS, the District is authorized to enter into the National Purchasing Cooperative by executing the National Purchasing Cooperative Organizational Interlocal Agreement (which is incorporated herein by reference) pursuant to **Tenn. Code Ann. § 12-3-1205(b)**; and

WHEREAS, the District desires to participate and join with other governmental entities in the discharge of their respective public and governmental purposes, objectives, needs, programs, functions and services relative to purchasing;

NOW, THEREFORE, BE IT RESOLVED, that the **COLLIERVILLE SCHOOLS BOARD OF EDUCATION, TENNESSEE** hereby authorizes its president, or designee, to execute the National Purchasing Cooperative Organizational Interlocal Agreement.

BE IT FURTHER RESOLVED, that execution of this Resolution is conclusive evidence of the Board's approval of this action and of the authority granted herein. The Board warrants that it has, and at the time of this action had, full power and lawful authority to adopt this instrument.

Adopted and approved this 4th day of March 2014.

By: _____
School Board Chairman or Designee

Attest: _____
Superintendent or other Official