



**COLLIERVILLE  
SCHOOLS**

**Minutes of the Board Business Meeting  
December 08, 2015 6:00 PM  
Collierville Town Hall, Board Chambers**

**Mr. Mark Hansen, Chairman**  
**Mr. Kevin Vaughan, Vice-Chairman**  
**Ms. Wanda Chism**  
**Mr. Wright Cox**  
**Ms. Cathy Messerly**

**I. Call to Order**

The Collierville Schools Board Business Meeting was called to order by Board Chairman Mark Hansen at 6:00 p.m.

**II. Roll Call**

Roll call was taken by Board Chairman Mark Hansen and all five of the board members were present, representing a quorum.

**III. Moment of Silence**

A moment of silence was observed.

**IV. Pledge of Allegiance**

The Pledge of Allegiance was led by Board Member Kevin Vaughan.

**V. Special Recognitions - Bailey Station Elementary**

Our special recognition school was Bailey Station with Principal Ms. Cindy Tesreau. The Cub Chorus Group (2nd graders) was led by Wendy Hill and performed the song "Frosty Hand Jive" and the Bear Chorus (5th graders) was led by Terry Henson and performed "Pat-a-Pan Salsa."

**VI. Public Comments**

There were no public comments.

**VII. Approval of Agenda**

It is recommended that the Collierville Schools Board of Education approve the agenda for the December 8, 2015 Business Meeting as presented by the Superintendent.

Wright Cox made the motion to approve the agenda as presented by the Superintendent. The motion was seconded by Wanda Chism and unanimously approved by the board.



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Wanda Chism	Aye
Wright Cox	Aye
Mark Hansen	Aye
Cathy Messerly	Aye
Kevin Vaughan	Aye

**VIII. Business Affairs**

• **APPROVAL OF MINUTES OF THE NOVEMBER 10, 2015 BUSINESS MEETING**

**Recommendation:** It is recommended that the Collierville Schools Board of Education approve minutes of the November 10, 2015 Board Business Meeting.

Wright Cox made motion to approve the minutes for the November 10, 2015 Board Business Meeting as presented. The motion was seconded by Cathy Messerly and unanimously approved by the board.

Wanda Chism	Aye
Wright Cox	Aye
Mark Hansen	Aye
Cathy Messerly	Aye
Kevin Vaughan	Aye

• **APPROVAL OF THE OCTOBER 2015 MONTHLY FINANCIAL STATEMENTS**

**Recommendation:** It is recommended that the Collierville Schools Board of Education approve the October 2015 Monthly Financial Statements.

Cathy Messerly made motion to approve the October 215 Monthly Financial Statements. The motion was seconded by Wright Cox and unanimously approved by the board.

Wanda Chism	Aye
Wright Cox	Aye
Mark Hansen	Aye
Cathy Messerly	Aye
Kevin Vaughan	Aye

**IX. REPORTS**

**Chairman's Report**

- Chairman Mark Hansen welcomed our new Commercial Appeal Reporter – Mr. Daniel Connolly.



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- It's a busy time in Collierville Schools during the month of November with the Veterans Day and Tennessee School Board Annual Convention at the Gaylord Opryland in Nashville.
- The executive staff and Mr. Hansen visited a school in Huntsville, Alabama where they have a Blended Learning 1:1 Initiative Program. This program provides every student with an electronic device.
- Our Collierville Chamber of Commerce has joined with the Collierville Schools in the Partners in Education Program (PIE) to enlist support of local businesses and organizations with schools to provide extra funding, unique services and volunteer support. We are blessed to have the Chamber in our community to support our Collierville Schools.
- Collierville Schools has executed a deed to the 156 acres of property where the new high school will be built. The land is south of Shelby Drive and east of Sycamore.

### **Superintendent's Report**

- Mr. Aitken wanted to thank the CHS SGA and all the students and teachers at CHS for their outstanding Angel Tree program and donation. It is refreshing to see a whole school step up and help out in such a worthy cause.
- An agreement with Info Snap has been reached for On-Line Registration. The initial process to set up the system has been set up and we are preparing for a late spring rollout. More information will be provided as we move forward in the process.
- The budget development calendar for 2016-17 is in your packets. Please review and let Ms. Hays know if there are any questions.
- Our final audit from Dixon Hughes is closer and the preliminary indications show a great audit of both the district and school level funds. Hopefully, the final report will be brought to the Board at the January meeting. All 6 Municipal districts are undergoing a required administrative review of our Nutrition Services, that team is reviewing our schools in Collierville this week.
- We will be working with Bartlett City Schools on a shared strategic compensation study. We will be working with Battelle for Kids, which is the same firm that we used for similar purposes in legacy Shelby County Schools. We will finalize the scope of services this week with Bartlett and Mr. Aitken looks forward to a comprehensive study that will review all of our district positions and the compensation at all levels. One of his goals is working toward financial sustainability for our district, and this will be an important step in ensuring that goal. The committee will involve a big cross-section of people. He is appreciative of Ms. Wanda Chism serving on this committee. The work will begin in January and recommendations approved will not go into effect until the 2017-18 school year.
- In January, we will begin looking at our OPEB liability and ways to manage it. He is appreciative of Ms. Cathy Messerly agreeing to serve on this committee.
- Our rezoning committee met this morning and we will resume in January with more processes and eventually hold public meetings. Any recommendations made by this committee will be brought to you in early spring to be reviewed. Thanks to Mr. Cox for his good ideas on this committee.



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- The digital learning committee is also busy with their work as we move toward the best use of technology in our classrooms. We had a great visit to Huntsville Alabama last month and we are also planning future trips to gain best practices from other districts.
- Thanks to Dr. Dyer you have in your packet an application for a School Board Student Liaison. We will be accepting applications for this student position and this student will be at our business meetings through May.

### **X. BUSINESS ITEMS FOR APPROVAL**

**Recommendation:** It is recommended that the Collierville Schools Board of Education elect the Officers of the Collierville School Board for the 2016 Calendar year.

- **Election of the Chairman**

Wright Cox made the nomination for Mark Hansen as Chairman of the Collierville School Board. No other nominations were made. Kevin Vaughan made motion to close the floor for nomination and the motion was seconded by Wright Cox and approved unanimously by the board. The ayes have the motion and nominations were closed. A roll call vote was taken.

Wanda Chism	Aye
Wright Cox	Aye
Mark Hansen	Abstain
Cathy Messerly	Aye
Kevin Vaughan	Aye

**Recommendation:** It is recommended that the Collierville Schools Board of Education elect the Vice-Chairman of the Collierville School Board.

- **Election of the Vice-Chairman**

Wright Cox made the nomination for Kevin Vaughan as Vice-Chairman of the Collierville School Board. No other nominations were made. Mark Hansen made motion to close the floor for further nominations and the motion was seconded by Wanda Chism and approved unanimously by the board. The ayes have the motion and nominations were closed. A roll call vote was taken.

Wanda Chism	Aye
Wright Cox	Aye
Mark Hansen	Aye
Cathy Messerly	Aye
Kevin Vaughan	Abstain



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• **APPROVAL OF REVISED POLICY #1.400, SCHOOL BOARD MEETINGS**

**Recommendation:** It is recommended that the Collierville Schools Board of Education approve the revised policy #1.400, School Board Meetings as presented by the Superintendent.

Wright Cox made motion to approve the revised policy #1.400, School Board Meetings as presented by the Superintendent. The motion was seconded by Cathy Messerly and unanimously approved by the board.

Wanda Chism	Aye
Wright Cox	Aye
Mark Hansen	Aye
Cathy Messerly	Aye
Kevin Vaughan	Aye

• **APPROVAL OF AIA DOCUMENT A133-2009 STANDARD FORM OF AGREEMENT BETWEEN OWNER AND CONSTRUCTION MANAGER**

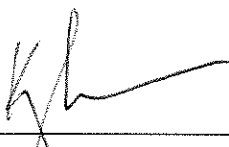
**Recommendation:** It is recommended that the Collierville Schools Board of Education approve the AIA Document A133-2009 Standard Form of Agreement between Owner and Construction Manager as presented by the Superintendent.

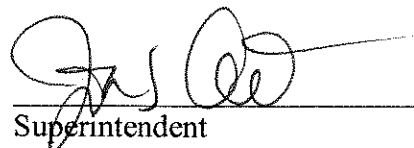
Kevin Vaughan made motion to approve authorization of the Board Chairman and Superintendent to enter into the Construction Manager Agreement with Flintco and Linkous joint venture via Document AIA A201-2007 and AIA Document A133-2009 with the supplemental conditions referenced in Mr. Marshall's email to the Board on December 4, 2015 contingent upon it being amended for the provision of the 30 day stop work for the general conditions be paid to the Construction Manager as well as the \$5,000 a day for liquidating day provision. The motion was seconded by Cathy Messerly and unanimously approved by the board.

Wanda Chism	Aye
Wright Cox	Aye
Mark Hansen	Aye
Cathy Messerly	Aye
Kevin Vaughan	Aye

**XI. ADJOURNMENT**

With no further comments or objections, the meeting was adjourned at 6:42 p.m.

  
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Chairman

  
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Superintendent